



UTICA CITY SCHOOL DISTRICT
929 York Street
Utica, NY 13502

RIGHT TO APPEAL

The role of the Hearing Officer is advisory only to the Superintendent of Schools. After receipt of the decision of the Superintendent of Schools, parents(s)/advocate(s) have the right to file an appeal of the decision of the Superintendent to the Board of Education. This right to appeal includes the right to contest both the finding(s) of the Superintendent as to whether to sustain the disciplinary charges brought by the District, as well as to the recommended penalty to be imposed.

If you choose to appeal that decision, you may do so, **in writing, within thirty (30) days** from the date of the Superintendent's written decision, to the:

Board of Education
Utica City School District
929 York Street
Utica, NY 13502

Finally, any decision of the District's Board of Education may be appealed to the New York State Commissioner of Education, **in writing, within thirty (30) days** of the date of the Board of Education's appeal date, to the:

Commissioner of Education
New York State Department of Education
89 Washington Avenue
Albany, NY 12234

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