

**BOARD OF EDUCATION
UTICA CITY SCHOOL DISTRICT
SPECIAL MEETING – August 8, 2023, 2023 – 6:00 P.M.
Administration Building – 929 York Street – Kernan School**

BOARD MEMBERS PRESENT: Joseph H. Hobika Jr, Presiding; Danielle Padula, Donald Dawes, Tennille Knoop, James Paul, Jason Cooper

BOARD MEMBERS ABSENT: Robert Cardillo

ADMINISTRATORS PRESENT: Dr. Kathleen Davis, Acting Superintendent, Charles Symonds, Esq., Sara Klimek, Andre Paradis, Shawna Fleck, Pam Smoulcey, Heather Mowat, Kathy Hughes



Public Comment to the Board of Education

None



President Hobika, Jr. called the Special Meeting to order at 6:10 p.m. After the Pledge of Allegiance, Board Clerk Kathy Hughes conducted roll call. All members of the Board of Education were present with the exception of Robert Cardillo.



Superintendent's Report

Dr. Davis: Thank you everyone, thank you for having this special meeting, I do want to give a shout out to Sara for all of her work to make this agenda happen. We have a lot of hiring to do tonight in terms of teaching positions. We also have some amended agreements and some salary step corrections, a few resignations. Then we have some addendums that we just handed out for some key positions that will be vacated.; one planned, one unplanned. Those we're are filling with temporary positions until the Board can have further discussion on the claim's auditor position in terms of a direction on where you want to go moving forward, so, there will be a thorough discussion on that, these are just temporary folks. Any questions, let me know. All of these; we have more coming next week in terms of hiring quite a bit. We also have, just heads-up, I have contracts for different agencies that provide services to students that will be ready as well. Our trans director resignation is on as well, so, we'll have an interim solution for you on Monday until we can recalibrate and get that posted and do a decent search because it's a key position in the District.

Dr. Davis, Acting Superintendent, presented the Superintendent's Report dated August 8, 2023 to the Board of Education for approval.

Dr. Davis asked the Board Members if there were any items that needed clarification before a motion was made on the Consent Agenda. At this time, Board Members were polled:

Mr. Dawes Page 16 Resolution appointing Kim Powers, Temporary Treasurer

Employment Agreement between the Utica City School District and Kim Powers

Mr. Dawes Page 17 Resolution appointing Robin Masters, Temporary Internal Claims Auditor

Employment Agreement between the Utica City School District and Robin Masters

FOR ACTION

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FOR ACTION:**Volume LVIII****Report No. S – 16****SUBJECT:****Amended Employment Agreement**

Authorization is requested by the Board of Education to approve the amended individual Employment Agreement between the Utica City School District and Walter Savage, Community/Parent Liaison that was previously approved on June 27, 2023.

FOR ACTION:**Volume LVIII****Report No. S – 17****SUBJECT:****Amended Employment Agreement**

Authorization is requested by the Board of Education to approve the amended individual Employment Agreement between the Utica City School District and Angela Carter, Community/Parent Liaison that was previously approved on June 27, 2023.

FOR ACTION:

Volume LVIII

Report No. P – 3

SUBJECT:

**Resolution for Probationary Appointment
Kirt Broedel – Assistant Principal**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Kirt Broedel, who possesses English Language Arts 7-12, Professional Certificate; and School Building Leader, Initial Certificate (pending) issued by the Commissioner of Education, is appointed to the position of Assistant Principal at Proctor High School in the tenure area of Assistant Principal, to a four-year probationary term commencing August 18, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Kirt Broedel must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if he receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time. Kirt Broedel's salary shall be \$101,134.00.

FOR ACTION:

Volume LVIII

Report No. P – 3

SUBJECT:

**Resolution for Probationary Appointment
Kristin Reese – Special Education Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Kristin Reese, who possesses Students With Disabilities (Grades 7-12) Generalist, Professional Certificate; Students With Disabilities (Grades 1-6), Professional Certificate; Students With Disabilities (Birth-Grade 2), Professional Certificate; Literacy (Birth-Grade 6), Professional Certificate; Literacy (Grades 5-12), Professional Certificate; Earth Science – Special Class Limited Extension; General Science – Special Class Limited Extension; and Childhood Education (Grades 1-6), Professional Certificate; issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education, to a three-year probationary term commencing September 5, 2023 and expiring June 30, 2026 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Kristin Reese must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Kristin Reese's salary shall be \$81,182.00 as set forth in Step O1-15, MA+36 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 3

SUBJECT:

**Resolution for Probationary Appointment
Rebecca L. Jones – Mathematics Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Rebecca L. Jones, who possesses Mathematics 7-12, Permanent Certificate issued by the Commissioner of Education, is appointed to the position of Mathematics Teacher in the tenure area of Mathematics 7-12, to a three-year probationary term commencing September 5, 2023 and expiring June 30, 2023 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Rebecca L. Jones must

receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Rebecca L. Jones’s salary shall be \$88,014.00 as set forth in Step O2-19, MA+60 of the collective bargaining agreement.

FOR ACTION: **Volume LVIII** **Report No. P – 3**
SUBJECT: **Resolution for Probationary Appointment**
William Wares – Elementary Teacher

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that William Wares, who possesses Childhood Education (Grades 1-6), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Childhood Education, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, William Wares must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if he receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time. William Wares’s salary shall be \$53,900.00 as set forth in Step F-6, MA+90 of the collective bargaining agreement.

FOR ACTION: **Volume LVIII** **Report No. P – 3**
SUBJECT: **Resolution for Probationary Appointment**
Shannon Ferguson – Elementary Teacher

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Shannon Ferguson, who possesses Childhood Education (Grades 1-6), Professional Certificate; Early Childhood Education (Birth-Grade 2), Professional Certificate; and Literacy (Birth-Grade 2), Professional Certificate; issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Childhood Education, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Shannon Ferguson must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Shannon Ferguson’s salary shall be \$64,166.00 as set forth in Step L-12, MA+30 of the collective bargaining agreement.

FOR ACTION: **Volume LVIII** **Report No. P – 3**
SUBJECT: **Resolution for Probationary Appointment**
Alexandra Murphy – Elementary Teacher

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Alexandra Murphy, who possesses Childhood Education (Grades 1-6), Initial Certificate issued by the Commissioner of

Education, is appointed to the position of Elementary Teacher in the tenure area of Childhood Education, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Alexandra Murphy must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Alexandra Murphy's salary shall be \$52,717.00 as set forth in Step H-8, MA+30 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 3

SUBJECT:

**Resolution for Probationary Appointment
Merisa Muhic – Elementary Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Merisa Muhic, who possesses Childhood Education (Grades 1-6), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Childhood Education, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Merisa Muhic must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Merisa Muhic's salary shall be \$55,889.00 as set forth in Step I-9, MA+36 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 3

SUBJECT:

**Resolution for Probationary Appointment
Heather Jaynes – Elementary Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Heather Jaynes, who possesses Childhood Education (Grades 1-6), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Childhood Education, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Heather Jaynes must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Heather Jaynes's salary shall be \$53,329.00 as set forth in Step H-8, MA+36 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 3

SUBJECT:

**Resolution for Probationary Appointment
Marangely Delgado – Elementary Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Marangely Delgado, who possesses Childhood Education (Grades 1-6), Initial Certificate; and Early Childhood Education (Birth-Grade 2), Initial Certification issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Childhood Education, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Marangely Delgado must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Marangely Delgado's salary shall be \$42,797.00 as set forth in Step D-4, BA+24 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 3

SUBJECT:

**Resolution for Probationary Appointment
Noe Ra Ma Be – Elementary Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Noe Ra Ma Be, who possesses Childhood Education (Grades 1-6), Initial Certificate (pending) issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Childhood Education, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Noe Ra Ma Be must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Noe Ra Ma Be's salary shall be \$40,861.00 as set forth in Step D-4, BA of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 3

SUBJECT:

**Resolution for Probationary Appointment
Trisha Bobowski – Earth Science Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Trisha Bobowski, who possesses Earth Science 7-12, Permanent Certificate; General Science 7-12 Extension, Permanent Certificate; Pre-Kindergarten, Kindergarten And Grades 1-6, Permanent Certificate, and School District Leader, Professional Certificate issued by the Commissioner of Education, is appointed to the position of Earth Science Teacher in the tenure area of Earth Science, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Trisha Bobowski must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the

four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Trisha Bobowski's salary shall be \$90,116.00 as set forth in Step O1-15, MA+90 of the collective bargaining agreement.

FOR ACTION: **Volume LVIII** **Report No. P – 3**

SUBJECT: **Resolution for Probationary Appointment**
Jenna Palmer – Elementary Teacher

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Jenna Palmer, who possesses Childhood Education (Grades 1-6), Initial Certificate; and Early Childhood Education (Birth-Grade 2), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Childhood Education, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Jenna Palmer must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Jenna Palmer's salary shall be \$40,861.00 as set forth in Step D-4, BA of the collective bargaining agreement.

FOR ACTION: **Volume LVIII** **Report No. P – 3**

SUBJECT: **Resolution for Probationary Appointment**
Chayann Wagoner – Elementary SPED Teacher

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Chayann Wagoner, who possesses Childhood Education (Grades 1-6), Initial Certificate and Students with Disabilities (Grades 1-6), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Childhood Education, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Chayann Wagoner must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Chayann Wagoner's salary shall be \$40,861 as set forth in Step D-4, BA of the collective bargaining agreement.

FOR ACTION: **Volume LVIII** **Report No. P – 3**

SUBJECT: **Resolution for Probationary Appointment**
Imane Sahbani – Elementary Teacher

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Imane Sahbani, who possesses Childhood Education (Grades 1-6), Initial Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Childhood Education, to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless

extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Imane Sahbani must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Imane Sahbani's salary shall be \$40,861 as set forth in Step D-4, BA of the collective bargaining agreement.

FOR ACTION: **Volume LVIII** **Report No. P – 3**
SUBJECT: **Appointments**
Summer 2023 Sport Camp & Clinic Instructors

It is recommended that the following appointments be approved for Summer 2023 Sport Camp & Clinic Instructors:
 Instructors:

Dave Caruso – Wrestling
 John Simmons, Glenn Manning, David Carter – Girls Soccer
 Brandon O'Connor – Softball
 Walter Savage, Mike Scotellaro, Alberto Rodriguez – Girls/Boys Basketball
 Terry Mosley – Girls/Boys Basketball 7/3/23 – 7/28/23
 Leonard Kennedy – Boys Volleyball
 Christy Cannistra, Mackenzie Young-Amodio – Cheer/Dance
 Heather Monroe, Dave Caruso – Cross Country
 Dan Bougourd, Joe Taurisani – Baseball

Dates: June 13, 2023 – August 17, 2023
 Salary: \$40.00 per hour – (not to exceed 9 hours per day)

FOR ACTION: **Volume LVIII** **Report No. P – 3**
SUBJECT: **Appointment** **Coaching – Winter**
2024

It is recommended that the following coaching appointment be approved:

John Simmons Girls Jr. Varsity Volleyball
Proctor High School
Effective: Winter 2023-2024
Index: \$5,761

FOR ACTION: **Volume LVIII** **Report No. P – 3**
SUBJECT: **Appointment** **Audio Visual**
Coordinator

It is recommended that the following appointment be approved:

Dennis Hahn Audio Visual Coordinator
(Split with Richard Nicholas-Hahn)
Proctor High School
Effective: 2023-2024 School Year

Index: \$3,059

FOR ACTION:

Volume LVIII

Report No. P – 3

SUBJECT:

Appointment

Clerical

It is recommended that the following appointment be approved:

Denise A. Owens
3743 Oxford Road
New Hartford, NY 13413

Clerk (part-time) – Temporary
Business Office
Effective: August 9, 2023
Salary: \$25.00 per hour
Experience: Administrative Assistant, New Hartford
Central School District
New Hartford, NY
9/01 to 8/21

FOR ACTION:

Volume LVIII

Report No. P – 3

SUBJECT:

Appointment

Maintenance/Trades

It is recommended that the following appointment be approved:

Richard Demkowitch, Jr.
2418 Sunset Avenue
Utica, NY 13502

Painter
District-Wide (Probationary)
Effective: September 5, 2023
Salary: \$27.46 per hour
Education: Graduate of Sauquoit Valley High School
Experience: Painter, SUNY Upstate University Hospital
Syracuse, NY
7/17 to present

*Pending New York State Education fingerprint clearance.

FOR ACTION:

Volume LVIII

Report No. P – 3

SUBJECT:

**Appointments
Custodial/Maintenance**

It is recommended that the following appointments be approved:

Allen J. Gause
315 Rutger Street, Apt. 1 West
Utica, NY 13501

Cleaner
District-Wide (Probationary)
Effective: August 14, 2023
Salary: \$16.02 per hour
Education: Graduate of Auxiliary Services High School
Experience: Customer Service, AAA Northeast
Utica, NY
8/17 to 7/22

Robert A. Julian
31 Van Vorst Street, 1/2
Utica, NY 13501

Cleaner
District-Wide (Probationary)
Effective: August 14, 2023
Salary: \$16.02 per hour
Education: Graduate of Proctor High School

SUBJECT: Resignation

It is recommended that the following resignation be accepted:

Zachary Nicotera	Operations Supervisor Transportation Department Effective: August 16, 2023 Reason: Personal Notification Received: August 2, 2023
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FOR ACTION: Volume LVIII Report No. P – 3

SUBJECT: Resignations Teacher

It is recommended that the following resignations be accepted:

Timothy Abone	Physical Education Teacher Watson Williams Elementary School Effective: August 29, 2023 Reason: Relocating Notification Received: July 31, 2023
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Sydney Miller	School Counselor Kennedy Middle School Effective: August 26, 2023 Reason: Accepted position outside the Utica City School District Notification Received: July 31, 2023
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Ryan Parry	Music Teacher (Vocal) Conkling Elementary School Effective: August 26, 2023 Reason: Accepted position outside the Utica City School District Notification Received: July 26, 2023
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FOR ACTION: Volume LVIII Report No. P – 3

SUBJECT: Unpaid Leave of Absence Clerical

It is recommended that the following unpaid of leave of absence be approved:

Danielle Williams	Typist (12-months) – Kennedy Middle School From: August 14, 2023 To: August 31, 2023 Reason: Family Notification Received: August 1, 2023
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FOR INFORMATION: Volume LVIII Report No. P– 4

SUBJECT: Corrected Salary Step Teachers

It is recommended that the following corrected salary step be accepted:

Alicia Adamczyk	Library Media Specialist
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Effective: July 1, 2023
Corrected Step: O2-19, MA+78 = \$91,131 per UTA Contract

Kathleen Maycock

Speech Language Pathologist
Effective: July 1, 2023
Corrected Step: N-14, MA+66 = \$81,353 plus Speech
Language Pathologist Stipend - \$1,800 = \$83,153 per UTA Contract

Benjamin J. Phelps

School Social Worker
Effective: July 1, 2023
Corrected Step: F-6, MA+48 = \$49,699, plus
School Social Worker Stipend - \$1,800 = \$51,499 per UTA Contract

FOR INFORMATION:

Volume LVIII

Report No. P – 4

**SUBJECT:
Consultant**

Resignation

Confidential

It is recommended that the following resignation be accepted:

Kristina Trociuk

Consultant
Effective: August 4, 2023
Reason: Personal
Notification Received: August 4, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 4

SUBJECT:

Resignation

Teacher

It is recommended that the following resignation be accepted:

Kate Collis

English Teacher
Kennedy Middle School
Effective: August 2, 2023
Reason: Relocating
Notification Received: August 3, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 4

SUBJECT:

Rescindment of Employment Teacher

It is recommended that the following rescindment of employment be accepted:

Kayla Hajdasz

School Social Worker
Effective: July 28, 2023
Reason: Accepted position outside the
Utica City School District
Notification Received: July 28, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 4

SUBJECT:

Rescindment of Resignation

Security

It is recommended that the following rescindment of resignation be accepted:

John Capraro Jr.

Security Monitor
District-Wide
Effective: July 26, 2023
Notification Received: July 26, 2023

Mrs. Padula made a motion to approve the Consent Agenda and seconded by Mr. Paul.

There being no further discussion, **motion carried 6-0.**

THIS CONCLUDED THE CONSENT AGENDA.

MOTIONS FROM FLOOR

FOR ACTION:

Volume LVIII

Report No. S – 18

SUBJECT:

**Resolution appointing Kim Powers,
Temporary Treasurer**

Authorization is requested of the Board of Education to approve the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Kim Powers to serve in a temporary capacity as Treasurer, for the period commencing August 14, 2023 to cross-train with the current Treasurer; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves an Employment Agreement establishing the terms of Ms. Powers' appointment for the period commencing August 14, 2023 to terminate as of the end of the leave of absence of the Treasurer, on or before June 30, 2024, whichever is earlier, unless sooner terminated as hereinafter provided.

FOR ACTION:

Volume LVIII

Report No. S – 19

SUBJECT:

**Employment Agreement between the
Utica City School District and Kim Powers**

Authorization is requested of the Board of Education to approve the Employment Agreement between the Utica City School District and Kim Powers, temporary Treasurer dated August 8, 2023 to terminate as of the end of the leave of absence of the Treasurer, on or before June 30, 2024, whichever is earlier, unless sooner terminated as hereinafter provided.

Moved by Mrs. Knoop and seconded by Mrs. Padula.

Mr. Dawes: I just have a comment. The only reason I pulled this one is because I pulled the next one. I know Kim, she was here before so I know her qualifications. I know she will do an excellent job that is the only reason pulled it because I am going to pull the next one because I don't have any qualifications.

There being no further discussion; **motion carried 6-0.**

MOTIONS FROM THE FLOOR

FOR ACTION:

Volume LVIII

Report No. S – 20

SUBJECT:

**Resolution appointing Robin Masters,
Temporary Internal Claims Auditor**

Authorization is requested of the Board of Education to approve the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Robin Masters to serve in a temporary capacity as Internal Claims Auditor, pending the selection and appointment of another individual to assume such duties on behalf of the Board on a regular basis; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves an Employment Agreement establishing the terms of Ms. Masters' appointment for the period commencing August 8, 2023 until such time as another individual is appointed, or June 30, 2024, whichever date is earlier.

FOR ACTION:

Volume LVIII

Report No. S – 21

SUBJECT:

**Employment Agreement between the
Utica City School District and Robin Masters**

Authorization is requested of the Board of Education to approve the Employment Agreement between the Utica City School District and Robin Masters, temporary Internal Claims Auditor dated August 8, 2023 to terminate as of the date that a regularly contracted individual is appointed to fill the position of Internal Claims Auditor, or on June 24, 2024, whichever is earlier, unless terminated as hereinafter provided.

Moved by Mrs. Padula and seconded by Mrs. Knoop.

Mr. Dawes: My question is I don't have anything on any; I don't know who this person is or anything on them.

Dr. Davis: So, we reached out to BOCES she is an employee of BOCES she works for Scott Morris. She is his direct support staff and is also the Deputy Claims Auditor for Oneida BOCES. So, she had been fingerprinted she is currently employed she would be doing the job.

Mr. Dawes: She did that job at BOCES is what you're saying? She does it for all of the other schools?

Dr. Davis: She does it for BOCES for Scott Morris at BOCES. She is also a resident of Utica I believe. Just so you know she lives close to here so it is on her way home. She is currently employed by Oneida BOCES.

Mr. Dawes: So, she is going to be employed by us and BOCES?

Dr. Davis: Temporarily until we can post this and have a conversation about how we want to move forward.

President Hobika, Jr.: No, she is not going to; she is going to be an independent contractor.

Mr. Dawes: Right.

President Hobika, Jr.: She is going to be providing contractual services.

Mr. Dawes: Thank you. For now?

Dr. Davis: For now, for up to 8 hours a day after work. So, I don't know what time.

Mr. Dawes: And how many hours does she work at BOCES?

Dr. Davis: She's a full-time employee at BOCES so she will only be working after hours until we fill.

President Hobika, Jr.: There's a cap in the contract not to exceed 15 hours per week.

Mr. Dawes: I read the contract.

President Hobika, Jr.: Right.

Mr. Dawes: I just was curious about her qualifications.

President Hobika, Jr.: Sure, any other comments?

There being no further discussion; **motion carried 6-0.**

THIS CONCLUDED THE SUPERINTENDENT'S REPORT.



New Business

Dr. Davis: In the future when we look at these positions; treasure and claims auditors I would like the Board to think about having backups. Some schools have a claims auditor, deputy claims auditor, treasurer, deputy treasurer so when somebody falls ill or somebody is away for weeks the school business can continue. You only pay the person extra when they are in active duty.

President Hobika, Jr.: Well we can actually discuss that at the upcoming audit and finance committee which is the 21st at 8:30.



Adjournment

Mrs. Padula made a motion to adjourn the August 8, 2023, Special Meeting; seconded by Mrs. Knoop.

There being no further discussion; **motion carried 6-0.**

The August 8, 2023 Special Meeting was adjourned at 6:17 p.m.

Respectfully transcribed and submitted,

STEPHANIE LYNESS
Assistant Board Clerk