

**BOARD OF EDUCATION  
UTICA CITY SCHOOL DISTRICT  
ANNUAL ORGANIZATIONAL MEETING - TUESDAY, JULY 5, 2022 – 6:00 P.M.  
Administration Building – 929 York Street – Kernan School**

BOARD MEMBERS PRESENT: Joseph H. Hobika, Jr. Presiding; Robert Cardillo, Don Dawes, Tennille Knoop, Danielle Padula, James Paul, David Testa

ADMINISTRATORS PRESENT: Bruce Karam, Donald E. Gerace, Esq., Teresa Mathews

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Mrs. Mathews, Assistant Board Clerk, welcomed all to the Utica City School District Annual Organizational Meeting for today, July 5, 2022. Pursuant to Section 2504 of the Education Law, the Board of Education must organize for the ensuing of the 2022-2023 school year. After the Pledge of Allegiance, Teresa Mathews conducted Roll Call. All members of the Board of Education were present.

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**New Board Members sign the Oath of Office**

Newly appointed Board of Education Member Tennille Knoop signed the Oath of Office Book.

Newly appointed Board of Education Member James Paul signed the Oath of Office Book.

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**Assistant Board Clerk calls for the Nominations for the Office of President**

Assistant Board Clerk, Teresa Mathews, called for nominations for the Office of President for the 2022-2023 school year.

**Mr. Paul made a motion nominating Mr. Joseph H. Hobika, Jr. as the President of the Board; seconded by Mrs. Knoop.**

**Mr. Testa nominated Mr. Don Dawes as the President of the Board; seconded by Mr. Cardillo.**

Roll call for the nomination of Mr. Hobika, Jr. as the President of the Board:

Mr. Cardillo – No  
Mr. Dawes – No  
Mr. Hobika, Jr. – Yes  
Mrs. Knoop – Yes  
Mrs. Padula – Yes  
Mr. Paul – Yes  
Mr. Testa – No

**With a vote of 4 – 3, Mr. Hobika, Jr. was appointed President of the Board of Education for the 2022-2023 school year.**

**President takes Chair, Signs Oath of Office Book**

Mr. Hobika, Jr. signs Oath of Office book.

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**Assistant Board Clerk calls for the Nominations for the Office of Vice President**

Assistant Board Clerk, Teresa Mathews called for nominations for the Office of Vice President for the 2022-2023 school year.

**Mr. Paul made a motion nominating Mrs. Danielle Padula as the Vice President; seconded by Mr. Cardillo.**

**With a unanimous vote Mrs. Padula was appointed Vice President of the Board of Education for the 2022-2023 school year.**

**Vice-President Signs Oath of Office Book**

Mrs. Padula signs the Oath of Office Book.

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**Superintendent signs the Oath of Office Book**

Mr. Bruce Karam signs the Oath of Office Book.

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**President Hobika, Jr. addresses the Board**

I want to thank those members that voted for me and their support. I take this position very seriously. I am sitting in a seat that my father sat in probably 30 or 35 years ago. I feel it is very important for the community. I didn't prepare any remarks to be honest with you because I didn't know if this day was going to come. I'm hoping that the next year is going to engender improved transparency, increased oversight and improve accountability to the Board. I will probably have something light and airy to say next meeting, but I really appreciate the support that I've received over the past several years from the parents and members of the community that recognize the efforts that I was making. I just try to do what was best. I didn't worry about making friends. We are here to do a job. I'm going to be here hopefully leading along with these other Board Members and take steps to improve the education that our students receive. I believe they receive a quality education, but there are little things that can be tweaked to make it even better. I'm hoping that our employees, our teachers, our administrators can improve the quality of their lives while they are at work teaching our most valuable assets which are our children. With that, I'm ready to take the reigns along with Danielle, do what we need to do to make things better. Thank you.

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**Authorization is requested of the Board of Education to approve the following appointments and their Individual Employment Agreements:**

<b>APPOINTMENT</b>	<b>NAME</b>	<b>SALARY</b>
School District Board Clerk	Kathy L. Hughes	\$ 62,804.46
Assistant Board Clerk	Teresa Mathews	\$ 49,029.36
School Board Attorney	Donald R. Gerace	\$127,520.18
Internal Auditor	Paris Rich	\$ 54,621.00
Treasurer	Haylee Lallier	\$59,160.00

**The Appointments and their Individual Employment Agreements are taken individually as follows:**

President Hobika, Jr. asked for a motion to approve the School Board Clerk.

**Mr. Testa made a motion to approve the appointment and Individual Employment Agreement of Kathy L. Hughes, Board Clerk in the amount of \$62,804.46. This motion was seconded by Mr. Cardillo.**

President Hobika, Jr.: In paragraph 4d, it says that the Superintendent may prescribe additional related duties and responsibilities for the School District Clerk. I'm not sure that I'm comfortable with that especially without Board approval for any of those additional related duties and responsibilities. The other thing in here and I think I raised it a few years ago was that there was a reference to the Clerk working 7 ¼ hours per day 5 days a week as well as such additional hours as may be necessary to complete the duties and responsibilities of the position. Then, if you look at the Deputy Clerk it says for auditing purposes, the School District Clerk shall be required to register their work hours each day using the district's timepiece system or timecards. That applies to everybody but our Board Attorney and I'm just wondering why there is a disparity and a difference in the Clerks contract versus the rest of the contracts.

Mrs. Padula: You lost me.

President Hobika, Jr.: She has no requirement for auditing purposes to register the work hours, yet the Assistant Board Clerk, the Internal Auditor, the Treasurer, and the Internal Claims Auditor all are required to use the time system. I just want to know why there is a difference.

Mrs. Padula: Is she salary, would that make a difference?

President Hobika, Jr.: They are prescribing a number of hours per day and so they have a job requirement or hours requirement for our Assistant, and they require her to use the timecard system, but they don't require the Clerk and I was just wondering why there was a disparity.

Mr. Gerace: It actually is in the Clerk's contract, it's in the paragraph just below the paragraph on page 2.

President Hobika, Jr.: Where is that?

Mr. Gerace: It's the second paragraph on page 2. It's the exact same language...

President Hobika, Jr.: Ok, I stand corrected on that. Let's address the issue of the Superintendent directing additional duties to our Clerk.

Mr. Karam: The Board put that in many years ago, but if you want to take it out go right ahead.

Mr. Gerace: First off, it's in there for a specific reason. Both positions are not only Clerk or Assistant Clerk of the Board of Education, but they are also School District Clerks which is the Clerk for the entire school district. As a result of that, some of those duties can be prescribed by a Superintendent. I don't believe Mr. Karam has ever prescribed any duties to anybody that's ever served in that position.

Mr. Karam: No, I have not. But listen, I'm good with taking that out.

President Hobika, Jr.: I don't have a problem leaving that in, subject to the approval of the Board.

Mr. Gerace: That would be natural. But as a practical matter...

President Hobika, Jr.: Then why don't we just amend those 2 contracts to add that.

Mr. Gerace: Sure.

There being no further discussion; **motion carried 7-0.**

**Mr. Cardillo made a motion to approve the appointment and Individual Employment Agreement of Teresa Mathews, Assistant Board Clerk in the amount of \$49,029.36. This motion was seconded by Mrs. Padula.**

President Hobika, Jr.: I raise the same issue about the directive by the Superintendent and ask that we add..

Mr. Gerace: Subject to the approval of the Board of Education.

President Hobika, Jr.: Right.

There being no further discussion; **motion carried 7-0.**

**Mr. Dawes made a motion to approve the appointment and Individual Employment Agreement of Donald R. Gerace in the amount of \$127,520.18. This motion was seconded by Mrs. Padula.**

There being no further discussion, **motion carried 7-0.**

**Mr. Dawes made a motion to approve the appointment and Individual Employment Agreement of Paris Rich, Internal Auditor in the amount of \$54,621.00. This motion was seconded by Mrs. Padula.**

President Hobika, Jr.: I would like a motion to table it.

Mr. Paul: Second.

Mr. Dawes: For what reason?

President Hobika, Jr.: I believe it would be best discussed in Executive Session that we can do at our Regular Meeting.

Mr. Dawes: If we do that, does that interrupt his employment?

Mr. Gerace: Yes.

President Hobika, Jr.: That's not what I was told when I was asking questions about these contracts 3 or 4 years ago. Now we are changing it?

Mr. Gerace: I don't know what you were told Mr. Hobika, but obviously all of these positions are Board appointed positions on a yearly basis. The contracts may span more than one year for each individual for contract terms, but as far as appointments, it's an annual appointment. You can temporarily appoint him, it's up to the Board really.

President Hobika, Jr.: I just know what I was told when I raised a number of issues about these contracts and asked that they be modified which they were when I first got on the Board. I was told that it has no effect, it's just like when we approved the hiring of the Treasurer, and we had a discussion, and I raised the issue about the salary, and I was told that it didn't have an effect. The specifics of the contract really didn't make a difference.

Mr. Dawes: The Treasurer was because she was brand new when we hired her that year. That's why we tabled it at that time.

President Hobika, Jr.: Ok.

Mr. Dawes: I just don't want to interrupt his employment.

Mr. Gerace: Obviously the people in these positions are reappointed, you have no one in that position for however long it takes you to appoint someone or reappoint someone that's all I'm saying. Between now and the July Meeting, I don't

know that it will necessarily affect a lot of things. I can't tell you that; the Business Office would have to tell you that. I couldn't answer that question. You would technically have no one in that position.

Mr. Dawes: Can we table it and appointment him temporarily until the July Meeting.

President Hobika, Jr.: So, we have to amend the motion to table to what Mr. Dawes said correct?

Mr. Cardillo: To extend his contract?

President Hobika, Jr.: To extend his contract under existing...

Mr. Gerace: Hold on. Let's just do it this way. The original motion to appoint the Internal Auditor, you are making a motion to amend that motion, to make it a temporary appointment of the Internal Auditor until the July Meeting or whenever the Board of Education appoints someone.

**Mr. Dawes made a motion to amend the appointment of the Internal Auditor and to make it a temporary appointment of the Internal Auditor until the July Meeting or whenever the Board of Education appoints someone. This motion was seconded by Mr. Paul.**

President Hobika, Jr.: We will put this on the agenda for July.

There being no further discussion; **motion carried 7-0.**

**Mr. Cardillo made a motion to approve the appointment and Individual Employment Agreement of Haylee Lallier, Treasurer in the amount of \$59,160.00. This motion was seconded by Mr. Testa.**

There being no further discussion; **motion carried 7-0.**

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**Authorization is requested of the Board of Education to approve the following Service Agreement.**

APPOINTMENT	NAME	SALARY
Internal Claims Auditor	Kristina Trociuk	\$40.00 per hour Not to exceed 15 hours per week

**Moved by Mr. Dawes; seconded by Mrs. Padula.**

President Hobika, Jr.: I just want to have clarification on what exactly the Internal Claims Auditor does.

Mr. Dawes: It's a spot check, Joe. She does a spot check on timecards, invoices, bills. She picks each month different things to do. That's why it's only a part time job.

Mr. Gerace: It was a requirement of SED a few years ago and it has to be separate from our Internal Auditor.

President Hobika, Jr.: How long has she been doing that?

Mr. Dawes: Several years.

President Hobika, Jr.: And she answers to whom?

Mr. Dawes: She answers to the Board.

President Hobika, Jr.: Ok.

There being no further discussion, **motion carried 7-0.**

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### **New Business**

**a). Set date and time for monthly Regular Board Meetings for the 4<sup>th</sup> Tuesday of each month at 7:00 p.m.**

**Moved by Mr. Dawes, seconded by Mr. Paul.**

There being no further discussion; **motion carried 7-0.**

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**b). Authorization is requested to approve Bond Amounts as follows:**

- Board Clerk at \$145,000
- Treasurer at \$220,000
- Tax Collector at \$170,000
- Internal Auditor at \$170,000

**Moved by Mr. Cardillo; seconded by Mr. Paul.**

There being no further discussion; **motion carried 7-0.**

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**c. Designate the depositories for school district funds as follows:**

- Bank of Utica
- BNY Mellon
- J.P. Morgan Chase Bank
- Adirondack Bank
- Key Bank

**Moved by Mr. Cardillo seconded by Mr. Testa.**

There being no further discussion; **motion carried 7-0.**

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**d). Authorization is requested for extra classroom activity accounts.**

**Moved by Mr. Dawes and seconded by Mr. Cardillo.**

There being no further discussion; **motion carried 7-0.**

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**e). Designate Key Bank as depository for extra classroom activity funds.**

**Moved by Mr. Testa and seconded by Mr. Cardillo.**

There being no further discussion; **motion carried 7-0.**

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**f). Designate the Observer Dispatch as the official newspaper for the Utica City School District.**

**Mr. Dawes made a motion to designate the Sentinel as the official newspaper for the Utica City School District; seconded by Mr. Cardillo.**

Mr. Dawes: I have a question, Don. I know we couldn't do that before because there was only one.

Mr. Gerace: I was going to say we were just having that discussion.

Mr. Dawes: They are now a newspaper of the Mohawk Valley and of Utica.

Mr. Gerace: I believe also that they are one of the 2 official newspapers for the county now. So, that's fine.

Mr. Dawes: I just want to make sure that we are legit in what we're doing.

Mr. Gerace: We're good.

There being no further discussion; **motion carried 7-0.**

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**g). Grant authorization for the Superintendent of Schools to make budget transfers in compliance with Section 170.2(1) of the Commissioner's Regulations.**

**Moved by Mr. Dawes and seconded by Mr. Cardillo.**

President Hobika, Jr.: I have a question. What is Section 170.2(1) Don? I neglected to look it up last night.

Mr. Gerace: It essentially allows the Superintendent to be able to transfer money from one line item to another in order to cover expenses if there is an overdraw on one line item. Mainly for salary purposes, that's why you do that. And for also making payments into the New York State Retirement System for the teachers as well as the employees.

President Hobika, Jr.: Is there a requirement for the Board to be made aware of those transfers?

Mr. Gerace: Oh yes.

Mr. Karam: We make the Board aware of all transfers.

President Hobika, Jr.: Are we ratifying those transfers or does he do it without...

Mr. Gerace: What you're doing is just allowing him to have the ability to make the transfers. It's between meetings essentially to be able to make transfers between meetings. At every meeting the Board when it approves the Treasurer's Report; those transfers are included in the Treasurer's Report. This is in between the meetings in which the Board can't act obviously in order for there to be coverage. It's very rarely actually acted upon by the Superintendent, but it's something that we've always had. I think every Superintendent in the area has had it.

There being no further discussion; **motion carried 7-0.**

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**h). Grant authorization for the Superintendent of Schools to apply for Grants in Aid (State and Federal) as appropriate.**

**Moved by Mr. Dawes and seconded by Mrs. Padula.**

Mr. Paul: I have a question. Is the Board aware of what those Grants are?

Mr. Gerace: The Board has to approve the Grants prior to...

Mr. Paul: So, we will see them prior to sending out?

Mr. Gerace: It's just that again Grants have certain timelines, and we have to put the paperwork together and sometimes it's between meetings; but ultimately the Board has to approve the Grant.

Mr. Paul: So, they are approved prior to sending that submission out?

Mr. Gerace: Right, that is correct. The Board has to approve the Grant. If the Grant isn't approved, even if we are given the Grant money, we can't accept it unless the Board approves it.

Mr. Paul: We shouldn't be able to receive Grant money without a submission and being accepted, correct?

Mr. Gerace: There always has to be a submission by the Board.

Mr. Paul: Ok that makes sense.

President Hobika, Jr.: I think the issue really isn't submission but Grant oversight. We're applying and we're going to have to authorize those applications or ratify the applications. But generally, the rub is in the oversight of the Grant money.

There being no further discussion; **motion carried 7-0.**

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**i). Grant authorization for the Superintendent of Schools to approve attendance at conferences in accordance with Section 77-b of the General Municipal Law.**

**Moved by Mr. Dawes and seconded by Mrs. Padula.**

Mr. Paul: Is this for the Superintendent to attend conferences?

Mr. Dawes: No.

Mr. Paul: Ok.

Mr. Gerace: Actually, all attendance to go to conferences goes before the Board for approval before it happens anyways.

There being no further discussion; **motion carried 7-0.**

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**j). Authorization is requested for the re-establishment of Petty Cash Funds as follows:**

LOCATION	CUSTODIAN	AMOUNT
Proctor High School – Main Office	Joshua Gifford	\$ 100.00
Donovan Middle School – Main Office	Ann Marie Palladino	\$ 75.00
Kennedy Middle School – Main Office	Colin Clark	\$ 75.00
School Lunch Fund	Mike Ferraro	\$ 50.00
Business Office	Michelle Albanese	\$ 350.00
School Maintenance Shop	Tiffany A. Service	\$ 50.00



**Moved by Mr. Dawes and seconded by Mrs. Padula.**

There being no further discussion; **motions carried 7-0.**

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**k). Designate the Treasurer as the Official Tax Collector for the District.**

**Moved by Mr. Paul and seconded by Mrs. Padula.**

There being no further discussion; **motion carried 7-0.**

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**l). Authorization is requested to designate the Treasurer or Secretary to School Business Official as the persons authorized to sign checks.**

**Moved by Mr. Dawes and seconded by Mr. Testa.**

There being no further discussion; **motion carried 7-0.**

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**m. Authorization is requested to designate the School Business Official as the person authorized to use district-owned credit cards.**

**Moved by Mr. Dawes and seconded by Mrs. Padula.**

There being no further discussion; **motion carried 7-0.**

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**n). Authorization is requested to adopt the rotational list of Impartial Hearing Officers for the district as provided by the State Education Department.**

**Moved by Mr. Cardillo and seconded by Mr. Dawes.**

There being no further discussion; **motion carried 7-0.**

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**o). Designate the Clerk of the Board as the Official Records Access Officer**

**Moved by Mr. Dawes and seconded by Mr. Testa.**

President Hobika, Jr.: Number one, the procedure that is followed by the District's Records Officer, who if anyone prescribes that particular procedure? Is it the Board or the Superintendent?

Mr. Gerace: It's actually the Public Officers Law of New York State the prescribes what the Records Access Officer can do or not do. You have to follow the Public Officers Law.

President Hobika, Jr.: That I know you have to follow the law, but the question is, is there some fine tunings of the process?

Mr. Gerace: The Board of Education has policy regarding requests for records as well as access to records. In addition to the policy there is also I believe there is a procedure that the Board approve. There is policy and procedure but there is a protocol.

President Hobika, Jr.: Sure.

Mr. Gerace: It's actually fairly extensive. It pretty much follows what the Public Officers Law prescribes regarding Freedom of Information requests, responses, and things of that nature.

President Hobika, Jr.: Ok.

Mr. Paul: I have a question. So, we are truly following the FOIL requests law from a time standpoint.

Mr. Gerace: Yes. As far as I know we always have. I think people misunderstand what it is and also what the law requires. What FOIL actually is it's a misnomer because what it really is a documents access law. It allows people to have access to documents that the school district has that are releasable. Some records are not releasable; school records regarding students, some personnel records are not releasable, investigations are not releasable and things like that. As far as the timeframe that's required, I think that's what you're referring to Mr. Paul.

Mr. Paul: That's part of it.

Mr. Gerace: Most people really don't understand, not that you don't, but most people really don't really understand that the Records Access Officer has to respond within 5 days. That doesn't mean give the information in 5 days.

Mr. Paul: I understand that part.

Mr. Gerace: As long as they respond within 5 days, they might provide the information that's releasable. It might say we can provide the information by a reasonable time period by which to gather the information. We get FOIL requests asking for multiple years records that would take months in order to be able to get those records. Sometimes you have to say it's going to take 90 days to get the information that is releasable because of the nature of the request. As far as I know we've always complied with the law and have never been cited by the Committee on Open Government as not following the law.

Mr. Paul: Do we control the method in which those FOIL requests are released? If they are electronic, do we have to print them out and send them or if they're paper do we scan them and send them via email.

Mr. Gerace: If we have an electronic record, then we can provide it electronically. We are not required to create any document, so we are not required to create an electronic document just because someone wants it electronically. If it's a paper document, then it has to be a paper copy. We are not required to print out an electronic copy if we can provide it electronically to someone. The law prefers in this day and age that if we hold it electronically then we can release it electronically to it that way, which we do as far as I know.

Mr. Paul: Thank you.

There being no further discussion; **motion carried 7-0.**

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**p). Designate the School Attorney as the Official Records Appeal Officer.**

**Moved by Mr. Dawes and seconded by Mrs. Padula.**

There being no further discussion; **motion carried 7-0.**

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**g). Approve Student Code of Conduct.**

**Moved by Mr. Dawes and seconded by Mr. Paul.**

Mrs. Padula: I'm in favor of the Code of Conduct and enforcing it is another thing. I just want to say that before the start of the school, the dress code, cell phone policy things like that, I just want to make it a goal of ours as a Board to help give the buildings, the teachers, the principals whatever it may be the support to enforce the Code of Conduct. Just my opinion. I know that we have a lot of things in the Code of Conduct and it's a big document, but I think enforcing it especially when it comes to dress code and cell phone policy our teachers can use the support on that. That's just my comment on that.

Mr. Paul: I have a comment on the Student Code of Conduct as well. When it's made, when it's actually built or made (this Policy or Code of Conduct) what is the input? Who gets together as a team and says this is what our Code of Conduct is going to look like and how are those people selected?

President Hobika, Jr.: Before you answer that, what iteration is this particular Code of Conduct? When was this Code of Conduct formulated that we are adopting that we don't have a copy of?

Mr. Gerace: It's the most recent one that was approved by the Board of Education.

President Hobika, Jr.: And when was that?

Mr. Gerace: I know it was approved last year. I don't believe there were any changes.

President Hobika, Jr.: Is the Code of Conduct a living, breathing document that can be modified at any time.

Mr. Dawes: Yes.

Mr. Gerace: It can be modified anytime, yes.

Mr. Dawes: Joe, we do it yearly.

President Hobika, Jr.: No, I understand that.

Mr. Gerace: Well, we don't modify it.

Mr. Dawes: If need be, we do.

Mr. Gerace: If need be, we do.

Mrs. Padula: Didn't we get it with the last Board packet with all the Safety Plans?

Mr. Gerace: Yes, we did.

President Hobika, Jr.: We did, but they didn't get it.

Mrs. Padula: No, I was just making sure.

President Hobika, Jr.: I guess what the question is, for example there is supposed to be a committee comprised of administrators, teachers, parents. I think the question that some people have asked is how do we arrive at the population of that committee and does the Board have the opportunity to assist the Superintendent in populating the committee that addresses the Code of Conduct or any modifications thereto.

Mr. Gerace: I don't have the answer to that as I sit here not without looking at the rules. I would assume it probably does, but without looking at it I can't tell you for sure. I can tell you in July at the July meeting.

President Hobika, Jr.: No, that's no problem. It's not a pop quiz Don.

Mr. Gerace: Oh, I know.

President Hobika, Jr.: I think that's a fair answer by the way. James does that satisfy you at this point that we're instituting the Code of Conduct, but I believe your intention is to want to visit it, right?

Mr. Paul: My intention is to want to see how the Code of Conduct is put together and by whom as soon as we can.

Mrs. Padula: Should we ask for it in the next Board packet?

Mr. Karam: There is a committee and I believe they met the last time it was approved. I believe they met this year. But that Administrator is not here tonight because this is a Reorganization Meeting, but we will be glad to get you any information you need, any input you'd like to do. You are more than welcome to take it.

Mr. Paul: Thank you Superintendent.

Mr. Karam: One last thing, because there weren't any changes from last year to this year, we are not required to have a Public Hearing because nothing has changed from last year to this year unless we change it now.

Mr. Paul: Public Hearing on the actual Code of Conduct?

Mr. Karam: Yes, I believe that's what the regulations state, yes. Correct me if I'm wrong Mr. Gerace.

Mr. Paul: So, if there are changes prior to the next Code of Conduct or the presentation of the Code of Conduct to the public, the public is allowed to be a part of it.

Mr. Karam: Yes, it's a Public Hearing.

Mr. Gerace: I believe we are required to have a Public Hearing when we are making changes to the Code of Conduct.

President Hobika, Jr.: I just want to be clear that we can adopt this Code of Conduct today to have one in place and then call for an examination of the Code of Conduct.

Mr. Gerace: That's perfectly within the Board's right.

President Hobika, Jr.: If there's going to be a committee constituted and a proposed change, then it would be circulated with the modifications and ultimately there would be a Public Hearing.

Mr. Gerace: Yes, that's correct.

President Hobika, Jr.: Does anyone else have any questions or comments?

Mrs. Padula: Are the students provided a copy of the Student Handbook or is it just accessible online?

Mr. Gerace: They are provided with it I believe it's on the school district's website.

Mrs. Padula: So, nobody has to, a parent doesn't have to sign it and then return it saying that they read it and they understand it?

Mr. Gerace: Not that I'm aware of no.

Mr. Karam: And I believe the high school sends out a summary version to the parents and then has the full Code of Conduct for any parent that wants to come and get it. It's so thick and who has a computer or who doesn't have a computer, that's the reason why.

Mr. Gerace: So, we have paper copies and electronically.

There being no further discussion; **motions carried 7-0.**

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**r). Designate a Board Member who will serve on the Executive Committee of the Oneida-Madison-Herkimer Counties School Boards Institute.**

**Moved by Mr. Dawes and seconded by Mrs. Padula.**

President Hobika, Jr.: This is different from the BOCES Board.

Mrs. Padula: Who served on it?

Mr. Dawes: I don't even know.

President Hobika, Jr.: We don't even know. This can be subject to appointment. We can just approve it.

There being no further; **motion carried 7-0.**

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**s). Authorization is requested for Board Members to attend upcoming conferences/seminars with expenses for the 2022-2023 year.**

**Moved by Mr. Dawes and seconded by Mrs. Padula.**

There being no further discussion; **motion carried 7-0.**

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**t). Reaffirm all existing Board Policies.**

**Moved by Mr. Dawes and seconded by Mr. Testa.**

There being no further discussion; **motion carried 7-0.**

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**u). Approve the Audit & Finance Committee Charter.**

**Moved by Mr. Dawes and seconded by Mr. Cardillo.**

There being no further discussion; **motion carried 7-0.**

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**v. Designate the Director of Support Services as the School Pesticide Representative.**

**Moved by Mr. Padula seconded by Mr. Dawes.**

There being no further discussion; **motion carried 7-0.**

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**w. Designate the Director of Curriculum and Instruction K-12 as the Educational Official designated to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings.**

**Moved by Mr. Cardillo and seconded by Mrs. Padula.**

Mr. Paul: Who is that currently?

Mr. Karam: Mr. Falchi, yes.

Mr. Paul: Thank you.

There being no further discussion; **motion carried 7-0.**

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**x. Designate the mileage reimbursement rate at .62.5 cents per mile.**

**Moved by Mrs. Padula and seconded by Mr. Dawes.**

Mr. Dawes: I'm assuming that's the current one?

President Hobika, Jr.: That's the current one from the IRS which may end up increasing, but right now it's at .62.5.

There being no further discussion; **motion carried 7-0.**

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**Adjournment**

President Hobika, Jr. asked for a motion to adjourn the Annual Organizational Meeting of 2022.

**Mrs. Padula made a motion to adjourn the Annual Reorganization Meeting of 2022; it was seconded by Mr. Dawes.**

There being no further discussion; **motion carried 7-0.**

The Annual Organization Meeting was adjourned at 6:45 p.m.

Respectfully recorded, transcribed, and submitted,

DEBORAH L. VENNERO  
Board Recorder

July 5, 2022 – 6:00 P.M.

Annual Organizational Meeting

