

**BOARD OF EDUCATION
UTICA CITY SCHOOL DISTRICT
REGULAR MEETING – August 22, 2023 – 7:00 P.M.
Administration Building – 929 York Street – Kernan School**

BOARD MEMBERS PRESENT: Joseph H. Hobika Jr, Presiding; Danielle Padula, Robert Cardillo, Donald Dawes, Tennille Knoop, James Paul, Jason Cooper

ADMINISTRATORS PRESENT: Dr. Kathleen Davis, Acting Superintendent, Sara Klimek, Mike Ferraro, Shawna Fleck, Andre Paradis, Erica Schoff, Michelle Hall, Pam Smoulcey, Heather Mowat, Kathy Hughes, Paris Rich



Public Comment to the Board of Education

President Hobika, Jr. called the Regular Meeting to order at 7:00 p.m. After the Pledge of Allegiance, Board Clerk Kathy Hughes conducted roll call. All members of the Board of Education were present.



Discussions

Capital Project Update – Jeffrey Kloetzer, Stieglitz Snyder Architecture (SSA)

Mr. Kloetzer presented an update on the Capital Project.

Questions from Board Members:

None



Presentations

I-CAN Budget Presentation – Dr. Kathleen Davis, Acting Superintendent of Schools

Dr. Davis presented the I-CAN Budget.

Questions from Board Members:

President Hobika, Jr.: So, you guys have filled 31 of the 38, excellent!

Jeremy Butler, I-CAN: That's correct.

President Hobika, Jr.: That's fantastic, congratulations. Anyone have any questions?

Mrs. Padula: I believe we did talk, but those staff members are in all the buildings?

Jeremy Butler, I-CAN: We will have a staff member in each of the buildings and 2 at Proctor. Then in special education component will be based on the identified special education classrooms.

Dr. Davis: We're excited. It looks like everybody's working really hard to get these jobs filled and get the support for students. Hopefully our staff will be very pleased with the work that's been done this summer that will be there to help children with transitions.

President Hobika, Jr.: Thank you.

Capital Project – CTE Addition to Proctor High School – Dr. Kathleen Davis, Acting Superintendent of Schools, Erica Schoff, CTE Director and Michelle Hall, Administrator of Curriculum & Academic Support

Dr. Davis, Ms. Schoff and Ms. Hall gave the CTE Addition to Proctor High School presentation.

Questions from Board Members:

Mrs. Knoop: First I just want to say thank you ladies so much. Everything that you have done has been fantastic. I know we've been on you a lot for the CTE. This has really been so exciting and so exciting for our parents. Which brings me to the next question, because I am getting a lot of it. So, the 7th and the 8th grade programs that are going to start, are these kids who are going to receive some of these do they already have to be interested or will all students be a part of this?

Ms. Schoff: All middle school students.

Mrs. Knoop: So, are we saying right now the 7th graders who are coming into JFK this year, they're going to begin, or it's the following year?

Ms. Schoff: No so we have to write the curriculum so it's the following, 2024.

Mrs. Knoop: So, our 6th graders right now. The students that are going into 6th grade this year. This is going to be our first CTE students?

Ms. Hall: So, all students have to take technology and family and consumer science. So, its integrated into those classes.

Mrs. Knoop: So, the question that every family member I talk to and every parent wants to know is how do they ensure that don't miss out on this opportunity for their kids? How do they find out more? How do they go about making sure their child gets in this program?

Ms. Schoff: That's a great question. So, we've talked about attending an open house event. Anything where there are parents. We are fortunate with our timelines. We have a couple years until our CTE pathways open up. But again, we do have some that are currently running. So, we want to make sure we are starting this year with that marketing piece. We are going to work with Jenn Dougherty on creating some of the materials to market to parents, and creating that presence. Also using our current CTE teachers and our current CTE department chair to help spread that would be really helpful. And getting it on our social media. I think that its really unique due to the cost we are really fortunate with the ESSER funds that have been mentioned. That's really helping us to build these programs. They are not traditional classrooms. We're talking about labs. Especially manufacturing, robotics. Were looking at robotic arms, you know all the different options of what CTE pathways we can put in these spaces. So again, we are fortunate that we have those resources. We want to show that off as much as we can. And because every middle schooler will go through those modules and we have our elementary folks implementing the STEM kits with business partners who Michelle has tagged for each of the grade levels. Having that exposure early on will also help us with recruiting and informing.

Mrs. Knoop: Thank you, this is very exciting and I can wait to see everything.

President Hobika, Jr.: Anyone else have any questions? Excellent presentation ladies, thank you.

ESSER II – Andre Paradis, Chief Accountability Officer and Heather Mowat, School Business Executive

Mr. Paradis & Ms. Mowat gave the ESSER II presentation.

Questions from Board Members:

None

ESSER III – Andre Paradis, Chief Accountability Officer and Heather Mowat, School Business Executive

Mr. Paradis & Ms. Mowat gave the ESSER III presentation.

Questions from Board Members:

None

District Comprehensive Improvement Plan (DCIP) & School Comprehensive Education Plan (SCEP) – Andre Paradis, Chief Accountability Officer

Mr. Paradis presented the District Comprehensive Improvement Plan (DCIP) & School Comprehensive Education Plan (SCEP).

Questions from Board Members:

None

Superintendent’s Update – Dr. Kathleen Davis, Acting Superintendent of Schools

Dr. Davis: Just a couple items. We want to pull S-41 and S-42 for individual votes. Also, in your packet B-5, Heather provided a new tax warrant, that has to be a roll call. Then for action from the motion from the floor, P-7, a resolution abolishing trans positions, 15 drivers and 15 monitors. Then do you want to add that as a new resolution?

President Hobika, Jr.: We’ll do that as a, we’ll have to make a motion on that.

Dr. Davis: Then well need a motion on sub rates. Increasing driver sub rates to \$20.50 and monitors to \$15, and those are sub rates.

Questions from Board Members:

None



Superintendent’s Report

Dr. Davis, Acting Superintendent presented the Superintendent’s Report dated August 22, 2023 to the Board of Education for approval.

President Hobika, Jr. asked the Board Members if there were any items that needed clarification before a motion was made on the Consent Agenda. At this time, he polled Board Members:

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FOR ACTION:

Volume LVIII

Report No. S – 28

SUBJECT:

**Resolution Rescinding Establishing Retirement
Contribution Reserve Sub-Fund for TRS
Contributions**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION

At the meeting of the Board of Education of the Utica City School District, held on August 22, 2023.

WHEREAS, on June 30, 2023, the Board of Education of the Utica City School District passed a resolution titled "Resolution Establishing Retirement Contribution Reserve Sub-Fund for TRS Contributions" (hereinafter referred to as the "TRS Resolution"); and

WHEREAS, the Board of Education has determined to rescind TRS Resolution.

BE IT RESOLVED by the Board of Education of the Utica City School District as follows:

1. The Board hereby rescinds the TRS Resolution.
2. This Resolution shall take effect immediately.

Dated: August 22, 2023

District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 29

SUBJECT:

Resolution authorizing Haylee Lallier, Steven Falchi and Kim Powers as the persons authorized to sign checks for the Utica City School District

Authorization is requested of the Board of Education to approve the following resolution:

Resolution of Association or Club, Religious, Charitable or Educational Organization or Any Other Organization to Open Deposit Account and to Procure Loans

By: Utica City School District
929 York Street
Utica, NY 13502

Date: August 22, 2023

WE, THE UNDERSIGNED certify to the Bank of Utica, Utica New York that a meeting of the Utica City School District Board of Education held on the 22nd day of August 2023, it was agreed that Bank of Utica be designated as a depository of this organization and that all checks, notes, drafts, bills of exchange, acceptances, undertakings or other for the payment of money from the account of this organization with Bank of Utica, including any payment by Bank of Utica which might exceed the amount of funds of the organization then on deposit may be honored by Bank of Utica when signed on behalf of the organization by any one of the following:

Haylee Lallier, Treasurer
Steven Falchi, Chief Academic Officer
Kim Powers, Interim Treasurer

SUBJECT:

**Resolution for ESSER/CRRSA/ARP Funds
District-Wide Sidewalk Repair Project**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION
ESSER/CRRSA/ARP Funds
District-Wide Sidewalk Repair Project**

WHEREAS, the Elementary and Secondary School Emergency Relief (“ESSER”) Fund was authorized as part of the American Rescue Plan Act of 2021 (“ARP”) to provide emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

WHEREAS, Department of Education guidance provides that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds and ARP funds for certain construction projects; and

WHEREAS, the School District’s Architect, LaBella & Stieglitz Snyder Architecture, has opined that sidewalk and pavement improvements at school buildings including Jones Elementary, Jefferson Elementary, Hughes Elementary & JFK Middle School (the “Project”), may be funded by ESSER/CRRSA/ARP funds; and

WHEREAS, the Project was included in the School District’s Plan as encouraging healthy activities; and

WHEREAS, the School District has submitted a Letter of Intent with the New York State Education Department (“SED”) for the Project; and

WHEREAS, the Board of Education previously reviewed the Environmental Impact of the Project and has determined that it constitutes a Type II Action under the applicable criteria of the State Environmental Quality Review Act and will not require further review;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby declares that the Project is needed to improve the School District’s facilities, is in the best interest of the School District and its taxpayers, and is authorized by ESSER/CRSSA/ARP funding guidelines.
2. The Board of Education hereby authorizes the expenditure of up to One Million Eight Hundred Thousand Dollars (\$1,800,000) of ESSER/CRSSA/ARP grant funding to fund the Project.
3. This Resolution is contingent on SED approval of the plans and specifications for the Project and SED approval of the proposed budget for use of the ESSER/CRRSA/ARP funds for the Project. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or appropriate to comply with applicable NYS Education Department regulations, ESSER/CRSSA/ARP funding guidelines, complete the Project, and carry out the intent of this Resolution.
4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

Dated: August 22, 2023

District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 31

SUBJECT:

**Resolution for ESSER/CRRSA/ARP Funds
James H. Donovan Middle School Addition Project**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION
ESSER/CRRSA/ARP Funds
James H. Donovan Middle School Addition Project**

WHEREAS, the Elementary and Secondary School Emergency Relief ("ESSER") Fund was authorized as part of the American Rescue Plan Act of 2021 ("ARP") to provide emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

WHEREAS, Department of Education guidance provides that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds and ARP funds for certain construction projects; and

WHEREAS, the School District's Architect, LaBella & Stieglitz Snyder Architecture, has opined that a minor addition to the existing Donovan Middle School of approximately 1,200 square feet to provide storage for the adjacent reconstructed athletic fields (the "Project"), may be funded by ESSER/CRRSA/ARP funds; and

WHEREAS, the Project was included in the School District's Plan as encouraging healthy activities; and

WHEREAS, the School District has submitted a Letter of Intent with the New York State Education Department ("SED") for the Project; and

WHEREAS, the Board of Education previously reviewed the Environmental Impact of the Project and has determined that it constitutes a Type II Action under the applicable criteria of the State Environmental Quality Review Act and will not require further review;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby declares that the Project is needed to improve the School District's facilities, is in the best interest of the School District and its taxpayers, and is authorized by ESSER/CRSSA/ARP funding guidelines.
2. The Board of Education hereby authorizes the expenditure of up to Three Hundred Seventy-Five Thousand Dollars (\$375,000) of ESSER/CRSSA/ARP grant funding to fund the Project.
3. This Resolution is contingent on SED approval of the plans and specifications for the Project and SED approval of the proposed budget for use of the ESSER/CRRSA/ARP funds for the Project. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or appropriate to comply with applicable NYS

Education Department regulations, ESSER/CRSSA/ARP funding guidelines, complete the Project, and carry out the intent of this Resolution.

4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

Dated: August 22, 2023

District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 32

SUBJECT:

**Resolution for ESSER/CRRSA/ARP Funds
JFK Field Building Improvements Project**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION
ESSER/CRRSA/ARP funds
JFK Field Building Improvements Project**

WHEREAS, the Elementary and Secondary School Emergency Relief ("ESSER") Fund was authorized as part of the American Rescue Plan Act of 2021 ("ARP") to provide emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

WHEREAS, Department of Education guidance provides that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds and ARP funds for certain construction projects; and

WHEREAS, the School District's Architect, LaBella & Stieglitz Snyder Architecture, has opined that improvements to the existing fields support building which includes storage, concession, locker and toilet facilities at the JFK Middle School (the "Project"), may be funded by ESSER/CRRSA/ARP funds; and

WHEREAS, the Project was included in the School District's Plan as encouraging healthy activities; and

WHEREAS, the School District has submitted a Letter of Intent with the New York State Education Department ("SED") for the Project; and

WHEREAS, the Board of Education previously reviewed the Environmental Impact of the Project and has determined that it constitutes a Type II Action under the applicable criteria of the State Environmental Quality Review Act and will not require further review;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby declares that the Project is needed to improve the School District's facilities, is in the best interest of the School District and its taxpayers, and is authorized by ESSER/CRSSA/ARP funding guidelines.
2. The Board of Education hereby authorizes the expenditure of up to Two Hundred Thirty-Seven Thousand and Five Hundred Dollars (\$237,500) of ESSER/CRSSA/ARP grant funding to fund the Project.

3. This Resolution is contingent on SED approval of the plans and specifications for the Project and SED approval of the proposed budget for use of the ESSER/CRRSA/ARP funds for the Project. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or appropriate to comply with applicable NYS Education Department regulations, ESSER/CRSSA/ARP funding guidelines, complete the Project, and carry out the intent of this Resolution.
4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

Dated: August 22, 2023

District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 33

SUBJECT:

**Resolution for ESSER/CRRSA/ARP Funds
Columbus Window Replacement Project**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION
ESSER/CRRSA/ARP funds
Columbus Window Replacement Project**

WHEREAS, the Elementary and Secondary School Emergency Relief ("ESSER") Fund was authorized as part of the American Rescue Plan Act of 2021 ("ARP") to provide emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

WHEREAS, Department of Education guidance provides that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds and ARP funds for certain construction projects; and

WHEREAS, the School District's Architect, LaBella & Stieglitz Snyder Architecture, has opined that window replacement including sections of curtain walls at select locations at the Columbus Elementary School (the "Project"), may be funded by ESSER/CRRSA/ARP funds; and

WHEREAS, the Project was included in the School District's Plan as encouraging healthy activities; and

WHEREAS, the School District has submitted a Letter of Intent with the New York State Education Department ("SED") for the Project; and

WHEREAS, the Board of Education previously reviewed the Environmental Impact of the Project and has determined that it constitutes a Type II Action under the applicable criteria of the State Environmental Quality Review Act and will not require further review;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby declares that the Project is needed to improve the School District's facilities, is in the best interest of the School District and its taxpayers, and is authorized by ESSER/CRSSA/ARP funding guidelines.

2. The Board of Education hereby authorizes the expenditure of up to Two Million Thirty-Three Thousand Dollars (\$2,033,000) of ESSER/CRSSA/ARP grant funding to fund the Project.
3. This Resolution is contingent on SED approval of the plans and specifications for the Project and SED approval of the proposed budget for use of the ESSER/CRRSA/ARP funds for the Project. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or appropriate to comply with applicable NYS Education Department regulations, ESSER/CRSSA/ARP funding guidelines, complete the Project, and carry out the intent of this Resolution.
4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

Dated: August 22, 2023

 District Clerk
 Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 34

SUBJECT:

**Resolution for ESSER/CRRSA/ARP Funds
 James H. Donovan Middle School Air**

Conditioning Project

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION
 ESSER/CRRSA/ARP funds
 James H. Donovan Middle School Air Conditioning Project**

WHEREAS, the Elementary and Secondary School Emergency Relief (“ESSER”) Fund was authorized as part of the American Rescue Plan Act of 2021 (“ARP”) to provide emergency relief funds to schools to address the impact of the COVID-19 pandemic; and

WHEREAS, Department of Education guidance provides that schools may use ESSER including Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) funds and ARP funds for certain construction projects; and

WHEREAS, the School District’s Architect, LaBella & Stieglitz Snyder Architecture, has opined that addition of air conditioning at the Donovan Middle School Auditorium and Gymnasium (the “Project”), may be funded by ESSER/CRRSA/ARP funds; and

WHEREAS, the Project was included in the School District’s Plan as encouraging healthy activities; and

WHEREAS, the School District has submitted a Letter of Intent with the New York State Education Department (“SED”) for the Project; and

WHEREAS, the Board of Education previously reviewed the Environmental Impact of the Project and has determined that it constitutes a Type II Action under the applicable criteria of the State Environmental Quality Review Act and will not require further review;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board of Education hereby declares that the Project is needed to improve the School District's facilities, is in the best interest of the School District and its taxpayers, and is authorized by ESSER/CRSSA/ARP funding guidelines.
2. The Board of Education hereby authorizes the expenditure of up to One Million Five Hundred Thousand Dollars (\$1,500,000) of ESSER/CRSSA/ARP grant funding to fund the Project.
3. This Resolution is contingent on SED approval of the plans and specifications for the Project and SED approval of the proposed budget for use of the ESSER/CRRSA/ARP funds for the Project. The Superintendent of Schools and all officers and employees of the School District are hereby authorized and directed to take all steps reasonably necessary or appropriate to comply with applicable NYS Education Department regulations, ESSER/CRSSA/ARP funding guidelines, complete the Project, and carry out the intent of this Resolution.
4. Upon adoption by the Board of Education, this Resolution shall take effect immediately.

Dated: August 22, 2023

District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 35

SUBJECT:

**Resolution Regarding State Environmental Quality
Review – JFK Field Support Building Project**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY REVIEW
JFK Field Support Building Project**

WHEREAS, the Board of Education of the Utica City School District (the "Board") has considered the effect upon the environment of proposed work, including, but not limited to the following:

The District will undertake improvements and renovations to the existing JFK Middle School field support building which includes storage, concession, locker and toilet facilities.

WHEREAS, the Board has reviewed the scope of the project presented by its architects and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617 of the State Environmental Quality Review Act, (SEQRA).

2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Dated: August _____, 2023

 Board Clerk
 Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 36

SUBJECT:

**Resolution Regarding State Environmental
 Quality Review – Air Quality Project**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION REGARDING
 STATE ENVIRONMENTAL QUALITY REVIEW
 Air Quality Project**

WHEREAS, the Board of Education of the Utica City School District (the "Board") has considered the effect upon the environment of proposed work in connection with its Capital Improvement Project, including, but not limited to the following:

Addition of add air conditioning to the Donovan Middle School Auditorium and Gymnasium.

WHEREAS, the Board has reviewed the scope of the project presented by its architects and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617 of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Dated: August _____, 2023

 Board Clerk
 Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 37

SUBJECT:

Quality

Resolution Regarding State Environmental

Review – Pavement Project

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY REVIEW
Pavement Project**

WHEREAS, the Board of Education of the Utica City School District (the "Board") has considered the effect upon the environment of proposed work in connection with its Capital Improvement Project, including, but not limited to the following:

The District will undertake sidewalk and pavement improvements at multiple buildings based on condition and need of improvement, including Jones Elementary, Jefferson Elementary, Hughes Elementary & JFK Middle School.

WHEREAS, the Board has reviewed the scope of the project presented by its architects and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617 of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Dated: August _____, 2023

Board Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 38

SUBJECT:

Quality

Resolution Regarding State Environmental

Review – Storage Facility Project

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY REVIEW
Storage Facility Project**

WHEREAS, the Board of Education of the Utica City School District (the "Board") has considered the effect upon the environment of proposed work in connection with its Capital Improvement Project, including, but not limited to the following:

Construction of a minor addition to Donovan Middle School. The addition will provide storage for the adjacent reconstructed athletic fields. The addition is proposed to be 1,200 square feet.

WHEREAS, the Board has reviewed the scope of the project presented by its architects and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617 of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Dated: August _____, 2023

Board Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 39

SUBJECT:

Quality

Resolution Regarding State Environmental

Review – Columbus Window Replacement Project

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY REVIEW
Columbus Window Replacement Project

WHEREAS, the Board of Education of the Utica City School District (the "Board") has considered the effect upon the environment of proposed work in connection with its Capital Improvement Project, including, but not limited to the following:

The District will undertake window replacements at Columbus Elementary school; including sections of curtain walls as select locations.

WHEREAS, the Board has reviewed the scope of the project presented by its architects and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

School Psychologist - District	0.5	\$45,566.00
School Psychologist - Non-Public	0.07	\$3,731.00
Physical Therapist - District	0.65	\$60,523.00
Physical Therapist - Non-Public	0.1	\$9,311.00
Occupational Therapist - District	0.75	\$66,668.00
Occupational Therapist - District	1	\$86,030.00
Occupational Therapist - District	0.9	\$82,018.00
Physical Therapist - Non-Public	0.08	\$4,266.00
Staff Development 500 hrs. x \$40	1	\$20,000.00
Special Education Teacher - Jefferson	1	\$87,864.00
Special Education Teacher - JFK	1	\$91,131.00
Special Education Teacher - Jones	1	\$51,007.00
Special Education Teacher - Proctor	1	\$85,851.00
Special Education Teacher - Proctor	1	\$93,112.00
Special Education Teacher - Hughes	1	\$57,867.00
Hearing Impaired Teacher	0.5	\$45,394.00
Special Education Teacher Assistant - Columbus	1	\$24,000.00
Special Education Teacher Assistant - King	1	\$26,840.00
Special Education Teacher Assistant - Conkling	1	\$24,400.00
Special Education Teacher Assistant - Hughes	1	\$26,840.00
Special Education Teacher Assistant - Donovan	1	\$26,840.00
Special Education Teacher Assistant - Proctor	1	\$24,400.00
CSE Administrative Chairperson	0.5	\$55,000.00
CSE Administrative Chairperson	0.5	\$55,000.00
	TOTAL:	\$1,858,162.00
Support Staff Salary		
Social Worker Liaison	1	\$54,887.00
Office Specialist	1	\$55,127.00
Typist	1	\$46,094.00
	TOTAL:	\$156,108.00
PURCHASED SERVICES		
SEDCAR		
United Cerebral Palsy of Utica	110 x \$1,615	\$177,650.00
The Kelberman Center	14 x \$1,615	\$22,610.00
Children's Therapy Network	1 x \$1,615	\$1,615.00
Children's Therapy Network - related services only	5 x \$538.30	\$2,692.00
Building Blocks Comprehensive Services - related services only	9 x \$538.30	\$4,845.00
House of the Good Shepherd	13 x \$1,615	\$20,995.00
GAP Facilitator - 2 High School Facilitators; 2 Middle School Facilitators	250 hrs. x 4 x \$40	\$40,000.00
	TOTAL:	\$270,407.00

FRINGE			
Fringe – including FICA, Retirement, and Worker’s Compensation		TOTAL:	\$667,556.00
INDIRECT COST			
		TOTAL:	\$44,108.00
SUPPLIES AND MATERIALS			
Description of Item	QUANTITY	UNIT COST	TOTAL
Explore Biology 1st Edition Curriculum Plus	1.00	\$399.00	\$399.00
Explore Biology 1st Edition Student Workbook	2.00	\$79.00	\$158.00
Explore Biology 1st Edition Lab Kit	1.00	\$99.00	\$99.00
Animal Cell Model	1.00	\$39.00	\$39.00
Science Skills Series	1.00	\$149.00	\$149.00
Power Basics United States History Classroom Set	1.00	\$350.00	\$350.00
Power Basics United States History Textbook	2.00	\$26.00	\$52.00
Power Basics United States History Workbook & Answer Key	2.00	\$16.00	\$32.00
GE 30" 4 Elements 5-cu ft Electric Range	1.00	\$549.00	\$549.00
Whirlpool Commercial 6.7-cu ft Electric Commercial Dryer	1.00	\$1,349.00	\$1,349.00
Whirlpool Commercial 3.1-cu ft High Efficiency Front Load Commercial Washer	1.00	\$1,749.00	\$1,749.00
Lakeshore Learning Magna Tiles	6.00	\$130.00	\$780.00
Lakeshore Learning Liquid Floor tiles	10.00	\$180.00	\$1,800.00
Lakeshore Learning Play & Explore Color changing light center	6.00	\$379.00	\$2,274.00
Lakeshore Learning Sensory Tubes	10.00	\$40.00	\$400.00
Lakeshore Learning Tactile Liquid Letters	15.00	\$50.00	\$750.00
Lakeshore Learning Calming Tube	20.00	\$10.00	\$200.00
Lakeshore Learning Rainsticks	15.00	\$40.00	\$600.00
Lakeshore Learning Theraputty	20.00	\$33.00	\$660.00
Autism-Products Sensory Pea Pods	5.00	\$100.00	\$500.00
Autism-Products Swing	4.00	\$90.00	\$360.00
Autism-Products Vinyl Bean Bag Chairs	20.00	\$150.00	\$3,000.00
Autism-Products Sensa Squeeze Seat	5.00	\$343.00	\$1,715.00
Autism-Products Sensory Spinning Carousel	5.00	\$199.00	\$995.00
School Specialty Youth Rocking Chair	5.00	\$145.00	\$725.00
School Specialty Mini Trampoline	5.00	\$165.00	\$825.00
School Specialty 8 x12 Classroom rugs	50.00	\$450.00	\$22,500.00
Max-Ability Adjustable Changing Table	2.00	\$9,700.00	\$19,400.00
		TOTAL:	\$62,409.00
TRAVEL			
NYCASE Conference - Director of Special Education	Registration - \$349; Lodging - \$525; Mileage - \$75; Membership - \$150; Meals - \$75		\$975.00

NYCASE Conference - CSE Chairperson x 6	Registration - \$349; Lodging - \$525; Mileage - \$75; Membership - \$150; Meals - \$76	\$5,850.00
	TOTAL:	\$6,825.00
GRAND TOTAL:		\$3,065,575.00

FOR ACTION

Volume LVIII

Report No. S – 44

SUBJECT:

**Individuals with Disabilities Education Act
Section 619**

Authorization is requested to approve the New York State Individuals with Disabilities Education Act - Section 619 in the amount of \$101,533.00.

BUDGET:

**Individuals with Disabilities Education Act – Section 619
Funding Period: July 1, 2023 – June 30, 2024**

PROFESSIONAL SALARIES		
	FTE	SALARY
CPSE Administrative Chairperson	0.350	\$39,200
CPSE Administrative Chairperson - Non-Public	0.010	\$1,120
Speech Therapist	0.100	\$6,136
	TOTAL:	\$46,456.00
PURCHASED SERVICES		
SEDCAR		
Upstate Caring Partners (UCP)	54 pupils x \$538	\$29,052
The Kelberman Center	14 pupils x \$538	\$7,532
Children's Therapy Network	1 pupil x \$538	\$538
Children's Therapy Network - related services	5 pupils x \$179.32	\$897
Building Blocks - related services only	9 pupils x \$179.32	\$1,614
	TOTAL:	\$39,633.00
FRINGE		
Fringe – including FICA, Retirement, and Worker's Compensation	TOTAL:	\$14,469.00
Indirect Cost	TOTAL:	\$975.00

SUBJECT: Re-Certification of Lead Evaluator

WHEREAS, the Board of Education has been provided evidence that Pamela Smoulcey has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluator of classroom teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Superintendent of Schools, Pamela Smoulcey, be re-certified as a Lead Evaluator of classroom teachers.

FOR ACTION: Volume LVIII Report No. S – 55

SUBJECT: Re-Certification of Lead Evaluator

WHEREAS, the Board of Education has been provided evidence that Edward Simpson has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluator of classroom teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Superintendent of Schools, Edward Simpson, be re-certified as a Lead Evaluator of classroom teachers.

FOR ACTION: Volume LVIII Report No. S – 56

SUBJECT: Re-Certification of Lead Evaluator

WHEREAS, the Board of Education has been provided evidence that Judeanne Rockford has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluator of classroom teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Superintendent of Schools, Judeanne Rockford, be re-certified as a Lead Evaluator of classroom teachers.

FOR ACTION: Volume LVIII Report No. S – 57

SUBJECT: Re-Certification of Lead Evaluator

WHEREAS, the Board of Education has been provided evidence that Trina Falchi has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluator of classroom teachers and principals, therefore

BE IT RESOLVED, that, upon recommendation of the Superintendent of Schools, Trina, be re-certified as a Lead Evaluator of classroom teachers and principals.

FOR ACTION: Volume LVIII Report No. S – 58

SUBJECT: Re-Certification of Lead Evaluator

SUBJECT: Re-Certification of Lead Evaluator

WHEREAS, the Board of Education has been provided evidence that Heather Galinski has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluator of classroom teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Superintendent of Schools, Heather Galinski, be re-certified as a Lead Evaluator of classroom teachers.

FOR ACTION: Volume LVIII Report No. S – 72

SUBJECT: Re-Certification of Lead Evaluator

WHEREAS, the Board of Education has been provided evidence that William Smith, Jr. has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluator of classroom teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Superintendent of Schools, William Smith, Jr., be re-certified as a Lead Evaluator of classroom teachers.

FOR ACTION: Volume LVIII Report No. S – 73

SUBJECT: Re-Certification of Lead Evaluator

WHEREAS, the Board of Education has been provided evidence that Mary Belden has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluator of classroom teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Superintendent of Schools, Mary Belden, be re-certified as a Lead Evaluator of classroom teachers.

FOR ACTION: Volume LVIII Report No. S – 74

SUBJECT: Re-Certification of Lead Evaluator

WHEREAS, the Board of Education has been provided evidence that Tricia Norton has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluator of classroom teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Superintendent of Schools, Tricia Norton, be re-certified as a Lead Evaluator of classroom teachers.

FOR ACTION: Volume LVIII Report No. S – 75

SUBJECT: Re-Certification of Lead Evaluator

FOR ACTION:

Volume LVIII

Report No. S – 84

SUBJECT:

Re-Certification of Lead Evaluator

WHEREAS, the Board of Education has been provided evidence that Andrew Kierpiec has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluator of classroom teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Superintendent of Schools, Andrew Kierpiec, be re-certified as a Lead Evaluator of classroom teachers.

FOR ACTION:

Volume LVIII

Report No. S – 85

SUBJECT:

Re-Certification of Lead Evaluator

WHEREAS, the Board of Education has been provided evidence that Andrew DeJesus has completed training which meets the requirements of 8 NYCRR §30-2.9 and the Utica City School District Annual Professional Performance Review Plan for re-certification as a Lead Evaluator of classroom teachers, therefore

BE IT RESOLVED, that, upon recommendation of the Superintendent of Schools, Andrew DeJesus, be re-certified as a Lead Evaluator of classroom teachers.

FOR ACTION:

Volume LVIII

Report No. S – 86

SUBJECT

Correction to Amended 2023-2023 Utica City School District School Calendar

Authorization is requested of the Board of Education to approve a correction to the amended 2023-2024 Utica City School District School Calendar: **(Total Days School is in Session Including Staff Conference Days)**

AMENDED

**2023-2024
UTICA CITY SCHOOL DISTRICT**

AMENDED

JULY 2023						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14*	15
16	17	18	19	20	21	22
23	24	25	26	27	28*	29
30	31					
OCTOBER 2023						
S	M	T	W	TH	F	S
1	2	3	4	5	6*	7
8	9	10	11	12	13	14
15	16	17	18	19	20*	21
22	23	24	25	26	27	28
29	30	31				
JANUARY 2024						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12*	13
14	15	16	17	18	19	20
21	22	23	24	25	26*	27
28	29	30	31			
APRIL 2024						
S	M	T	W	TH	F	S
	1	2	3	4	5*	6
7	8	9	10	11	12	13
14	15	16	17	18	19*	20
21	22	23	24	25	26	27
28	29	30				

AUGUST 2023						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11*	12
13	14	15	16	17	18	19
20	21	22	23	24	25*	26
27	28	29	30	31		
NOVEMBER 2023						
S	M	T	W	TH	F	S
			1	2	3*	4
5	6	(7)	8	9	10	11
12	13	14	15	16	17*	18
19	20	21	22	23	24	25
26	27	28	29	30		
FEBRUARY 2024						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9*	10
11	12	13	14	15	16	17
18	19	20	21	22	23*	24
25	26	27	28	29		
MAY 2024						
S	M	T	W	TH	F	S
			1	2	3*	4
5	6	7	8	9	10	11
12	13	14	15	16	17*	18
19	20	(21)	22	23	24	25
26	27	28	29	30	31*	

SEPTEMBER 2023						
S	M	T	W	TH	F	S
					1	2
3	4	(5)	(6)	7	8*	9
10	11	12	13	14	15	16
17	18	19	20	21	22*	23
24	25	26	27	28	29	30
DECEMBER 2023						
S	M	T	W	TH	F	S
					1*	2
3	4	5	6	7	8	9
10	11	12	13	14	15*	16
17	18	19	20	21	22	23
24	25	26	27	28	29*	30
31						
MARCH 2024						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8*	9
10	11	12	13	14	15	16
17	18	19	20	21	22*	23
24	25	26	27	28	29	30
31						
JUNE 2024						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14*	15
16	17	18	19	20	21	22
23	24	25	26	27	28*	29
30						

12 MONTH EMPLOYEE		SCHOOL RECESS DAYS		SPECIAL DAYS	
July 4	Independence Day	Sept. 4	Labor Day	Sept. 5	Superintendent's Conference Day
Sept. 4	Labor Day	Oct. 9	Columbus Day	Sept. 6	Superintendent's Conference Day
Oct. 9	Columbus Day	Nov. 10	Veterans' Day	Sept. 7	First Day of School for Students
Nov. 10	Veterans' Day (Observed)	Nov. 22-24	Thanksgiving Recess	Nov. 7	Superintendent's Conference Day
Nov. 22-24	Thanksgiving Recess	Dec. 22-Jan. 1	Winter Recess	Jan. 23-26	Regents Exams
Dec. 22, 25; Jan. 1	Christmas Recess	Jan. 15	M. L. King, Jr. Day	Jan. 29	Second Semester Begins
Jan. 15	M. L. King, Jr. Day	Feb. 19-23	Mid-Winter Recess	May 21	Superintendent's Conference Day/Budget Vote
Feb. 19	Presidents' Day	March 29	Good Friday	June 4, 14, 18, 20-26	Regent Exams
March 29	Good Friday	April 10	Eid al-Fitr	June 17, 26	Regents Rating Day
May 27	Memorial Day	April 22–26	Spring Recess	June 26	Last Day for All Student
June 19	Juneteenth	May 27	Memorial Day	June 27	Last Day for Teachers
		June 19	Juneteenth	June 28	High School Graduation

REPORT CARD PERIOD ENDS	INSERVICE ½ DAYS Elementary K-6	STUDENT ATTENDANCE	
November 9	June 13 Rating Day	September 17	February 16
January 26	June 18 Rating Day	October 21	March 20
April 5		November 17	April 16
June 26		December 15	May 21
		January 21	June 17

		Total Student Days	181
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LEGEND: * Pay Days **Regents Exams** **(Supt. Conf. Days)** **15 Minute Early Release**

School Recess **1/2 Day In-service** **Regents' Rating Day**

APPROVED BY THE BOARD OF EDUCATION AT THE REGULAR MEETING ON: AUGUST 22, 2023

SCHOOL CALENDAR DIGEST: 2023-2024

Provision for School Closing Due to Weather Related Conditions or Other Emergency Situations

The following will apply relative to the administration of the school calendar to ensure that school closings do not cause the number of days in session to drop below the number required by law.

Contingent School Closing Day:

- If 0 inclement weather days are used, **April 19, May 17, 24, 28, and June 7** will become recess days.
- If 1 inclement weather day is used **April 19, May 17, 24, and 28** will become recess days.
- If 2 inclement weather days are used, **April 19, May 17 and 24** will become recess days.
- If 3 inclement weather days are used, **April 19 and May 17** will become recess days.
- If 4 inclement weather days are used, **April 19** will become a recess day.
- If 5 inclement weather days are used, there will be no recess days **April 19, May 17, 24, 28, and June 7.**
- If an emergency situation forces the Utica City School District's schools to close for more than four (4) days, school will be in session beginning April **22, 23, 24, and 25** each day beyond four (4) and in that order.

All staff members are cautioned **NOT** to commit to any irrevocable plans for the Spring (**April 22-26**) Recess or any other recess days in the event that any or all of these days will be required to make up for lost student days due to emergency closings.

If an emergency situation forces schools to close more than ten (10) days, the district, in consultation with various bargaining units, will make adjustments necessary to conform to state law.

Summary: Maximum Number of Days Available for Emergency School Closings.

Minimum Required per School Year by Statute Including Conference Days.....	180
Scheduled Student Days.....	181
Add: Days Teachers are in Attendance for Staff conference days as authorized by the Commissioner of Education.....	4
Total Days School is in Session Including Staff Conference Days.....	185
Days Available for Emergency School Closings.....	5

In the event an inclement weather recess day falls on a pay day, payroll checks may be picked up by employees at the Administration Building, 929 York Street, between the hours of 11:00 a.m. – 1:00 p.m.

FOR ACTION:

Volume LVIII

Report No. B – 4

SUBJECT:

Resolution for Tax Rate

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION

WHEREAS, the Board of Education of the Utica City School District has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2023-24 school year a sum not to exceed \$30,005,865;

THEREFORE, BE IT RESOLVED, that the board fix the equalized tax rate and confirm the extension of the taxes as they appear on the following described tax roll:

Name of City	Total Assessed Valuations by City	Equalized Tax Rate by City	Total Tax Levy by City
Utica City	1,132,304,415	43%	\$30,005,865

AND BE IT HEREBY DIRECTED THAT the tax warrant of this Board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2023 and end December 5, 2023 giving the tax warrant an effective period of ninety-six days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st installment shall be paid on or before October 3, 2023. Taxes paid after October 31, 2023 shall bear interest at the monthly rate of four percent for the month of November and one additional percent for each subsequent month until paid.

2nd installment shall be paid interest free on or before December 5, 2023. After December 5, 2023, the Utica City Comptroller will charge an additional five percent collection fee on the principal and interest of all delinquent taxes.

Total unpaid taxes will bear a school interest and penalty of six percent for January 2024 and an additional one percent for each subsequent month plus a five percent City collection fee until paid in full.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

Mr. Robert Cardillo	Yes
Mr. Jason Cooper	Yes
Mr. Donald Dawes	Yes
Mr. Joseph Hobika, Jr.	Yes
Mrs. Tennille Knoop	Yes
Mrs. Danielle Padula	Yes
Mr. James Paul	Yes

AYES: 7

NAYS: 0

The Resolution was thereupon declared adopted.

Dated: _____

School District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. B – 6

SUBJECT:

Budget Transfers for 2023-2024 School Year

Authorization is requested of the Board of Education to approve budget transfers for the 2023-2024 school year for the Bus Garage Lease and Refuse Removal.

FOR ACTION:

Volume LVIII

Report No. B – 7

SUBJECT:

Corrective Action Plan

Authorization is requested of the Board of Education to approve the Corrective Action Plan for the 2018-2019 Internal Risk Assessment approved on August 22, 2023.

FOR ACTION:

Volume LVIII

Report No. B – 8

SUBJECT:

**Utica City School District
Internal Risk Assessment**

Authorization is requested of the Board of Education to approve the Utica City School District Internal Risk Assessment for year 2019.

FOR ACTION:

Volume LVIII

Report No. B – 9

SUBJECT:

Resolution for School Buses/Vehicles Bid

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION

WHEREAS, the Utica City School District (the "District") has a need for school buses/vehicles for use during the 2023-24 school year; and

WHEREAS, the District issued a bid for the lease of school buses/vehicles on or about August 4, 2023 ("School Bus Lease Bid"); and

WHEREAS, Durham Schools Services, was the lowest responsive and responsible bidder for the School Bus Lease Bid; and

WHEREAS, the Board of Education has had the opportunity to review the lease agreement, and attorneys for the District have reviewed and approved the agreement as to form; and

WHEREAS, the lease is authorized under the terms of Education Law §1709 (25), and appears to be in the best interest of the District.

Effective: August 25, 2023
Reason: Personal
Notification Received: August 14, 2023
Volume LVIII Report No. P – 7

FOR ACTION:

**SUBJECT: Amended Resolution Appointing Peter Gagliano
Interim Transportation Supervisor**

Authorization is requested of the Board of Education to approve the following amended resolution:

BE IS RESOLVED, upon the recommendation of the Acting Supervisor of Schools, the Board of Education hereby appoints Peter Gagliano to serve as Interim Transportation Supervisor.

BE IT FURTHER RESOLVED that the Board of Education hereby approves an Employment Agreement establishing the terms of Mr. Gagliano’s appointment for the period commencing August 21, 2023 through October 31, 2023.

FOR ACTION: Volume LVIII Report No. P – 7

**SUBJECT: Amended Employment Agreement
between the Utica City School District and Peter Gagliano, Interim Transportation Supervisor**

Authorization is requested of the Board of Education to approve the Amended Employment Agreement between the Utica City School District and Peter Gagliano, Interim Transportation Supervisor effective August 21, 2023 through October 31, 2023.

FOR ACTION: Volume LVIII Report No. P – 7

**SUBJECT: Appointments Teacher

Curriculum and Staff Development
Albany Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024
Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Caitlin Adams	Jessica Dodge	Lilliana Piplica
Carissa Asaro	Carla Dumoulin	Diandra Pristera
Brittany Bohling	Nicole Dziedzic	Michelle Roberts

David Carter
 James Caswell
 Jamie Cavallo-Volz
 Heather Chiffy
 Shannon Ciccone
 Andrew Clifford
 Andrea Colucci
 Mark Colucci
 Michele Cook
 Melissa Daniels
 Shaquanda Darby
 Mary DelMedico
 Christopher DeMauro

Dina Fernald
 Julie Hall
 Jodi Heenan
 Kristen Joy
 Adriana Liberatore
 Kimberly Lucero
 Theresa Lynch
 Joanna McLendon
 Caitlin Mennig
 Audriana Molina
 Josie Oliver
 Benjamin Phelps
 Kimberly Philo

Melissa Savicki
 Katrina Scalzo
 Elizabeth Schachtler
 Lisa Schilling
 Calli Shrey
 Melissa Shupp
 Nadia Stashenko
 Jen Voce
 Karilyn Wiediger
 Jessica Wilk
 Nicole Wilson
 Makenzie Young

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Teacher

**Curriculum and Staff Development
 Columbus Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates:

2023 – 2024

Funding:

General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Carolyn Alesia
 Ashley Arcuri
 Andrea Bansner
 Kathleen Berg
 Karen Bishop
 Marissa Brown
 Dave Caruso
 Aaron Cidzik
 Kelly Colicci
 Danyse Collins
 Chelsey Diaz-Amaya
 Pamela Elder
 Sharon Ellison
 Melissa Evolo
 Louis Faga
 Mamie Faga
 Kim Ferrucci
 Joshua Fucci

Stephanie Graham
 Heather Guidera
 Connie Hosler
 Michele Jackson
 Kelly Keller
 Melissa Lamach
 Krystal Larish
 Lynda Lloyd
 Antoinette Manino
 Danielle McEwen
 Sydney Miller
 Shauna Mills
 Katherine Murphy
 Jennifer Musch
 Lianne Nimey
 Clinton Norwood
 Michael Pagliaro
 Michele Parrotta

Stephanie Payne
 Molly Pullo
 Ann Rieben
 Audrea Rinaldo
 Jennifer Scaparo
 Alexa Schillaci
 Melissa Shafer
 Hannah Smith
 Marie Angela Spataro
 Lisa Spinks
 Christine Suppa
 Doris Testa
 Janet Tobiasz
 Makenzie Vitale
 Amy Warmuth
 Mary Wiater
 Marnie Williams
 Connie Zelsnack

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Teacher

**Curriculum and Staff Development
Conkling Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Rebecca Blaise
Geno Brown
Megan Bush
Dan Clark
Amy Conte
Bonnie Dawes
Christopher DeMauro
Anne DeRose
Kaylee Dodge
Jaclyn Durrigan
Roseann Eanniello
Amanda Faccioli
Roico Figueroa
John Freleigh
Madison Garcia
Daniella Girmonde
Paul Hart

Jason Hart
Roxanne Irizarry
Anna Jackson
Allison Jones
Matthew Jones
Selma Joseph
Andrea Judycki
Lindsay Kaczor
Deanna Kennedy
Anne Kent- Kwasniewski
Savannah Leo
Hillary Lonis
Cory Manning
Dawn Mastroianni
Laura McCabe
Bridgette McDaniel
Katelyn Mootz

Natashia Muniz
Diane Murray
Vanessa Neri
Brandon O'Connor
Kimberly Page
Courtney Picente
Diandra Pristera
Francesca Robertello
Deborah Rowlands
Hilary Schafer
David Schiavi
Alexa Schillaci
Adam Schultz
Melisa Sperry
Patti Terry
Taylor Thorne
Ashley Usmail
Kaylee Zielinski

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Teacher

**Curriculum and Staff Development
General Herkimer Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Katherine Brooks
Bill Bukovsky
Karen Castaneda
Kristin Colucci
Carson Cunningham
Mary Jo DeAngelo
Heather Delia
Christopher DeMauro
Kelly Dudek
Amy Eddy
Jen Faustino
Kim Fernald
Maria Fiorini
John Freleigh
Michele Frye
Alinda Goodman
Linda Graves

Lisa Grieco
Sara Griffiths
Joe Guidera
Jason Holmes
Anna Johnston
Carrie Jones
Pam Karas
Kristy Kohlbrenner
Angela LaPage
Francesca Laufer
Elizabeth Laughlin
Terry Laurer
Christine McGlynn
Kristin Mergenthaler
Marie Nigro
Chris Pallas
Kristen Phillips

Colleen Riley
Christina Roefaro
Gary Rogowski
Amy Scaccia
Kristen Scalise
Sarah Schultz
Tricia Service
Casey Smith
Bryan Stamboly
Kelly Trexler
Penny VanDusen
Anthony Vinci
Kristin Vivacqua
Lauren Vollmer
Cindy Wadsworth
Bradley White
Melissa Williams
Amanda Young

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Teacher

**Curriculum and Staff Development
Hughes Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Angela Aurigema
Jessica Barth
Cheryl Bateman
Shelby Bohling
Gregory Brockway
Kara Burns
Jessica Charles
Michael Clark
Anthony Coccia
Suzanne Cruger
Kayla DeAngelo
Cassidy Dobrzanski
Alison Eccleston
Christine Edic
Sara Fairburn
John Freleigh

Dawn Gagliano
Alison Gates
Erica Jalonack
Fallon Kem
Melanie Lynch
Franco Manoiero
Christina Marcantonio
Kerry May
Traci McClendon
Celestine McNeal
Sydney Miller
Corey Mullin
Anthony Mucurio
Victoria Muth
Amber Olmstead
Maria Post

Cheryl Potasiewicz
Beth Putney
Kimberly Race
Sarah Reals
Caitlin Recchio
Jacqueline Rueckert
Meredith Salisbury
Ellen Schulz
Charisse Smith
Ani Sojda
Jillian Testa
Jerome Tine
Joyce Toper
Taylor Torchia
Sara Totaro
Besima Vukovic
Mandie Warmuth

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Teacher

**Curriculum and Staff Development
Jefferson Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Julie Adamo
Dina Belmont
Karla Bennett
Maria Bonfardeci
Gregory Brockway
Michelle Brown
Tanya Brown
Mariah Butler
Francisca Chandler
Ammie Clark
Dan Clark
Andrew Clifford
Nancy Collins
Cherie Czepiel
Craig Deon
Amy Galiulo
Jaime Green

Allyson Grief
Lisa Griffin
Danielle Hughes
Amanda Irizarry
Marylou Kallies
Sharna Karelus
ManLing Kwan
Ann Marie Latshaw
Yun'he Lawruk
Angela Marsden
Lynda Mazzara
Lisa McLean-Turner
Amanda Mondrick-Robertello
Lauren Mowers
Mary Rose Noonan
Colleen Oczkowski
Paris Pearson

Jennifer Phillips
Melissa Raux
Sarah Reals
Racheal Rivera
Meghan Roback
Scott Rogowski
Kristin Sayles
Kimberly Shackett
Courtney Siciliano
Deanna Simons
Sane Sinanaj
Joya Spina
Jeneva Taylor
Kristen Timpano
Brianna Vellone
Rachel Waskiewicz
Arianna Wiater
MaryAnn Wilkinson

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Teacher

**Curriculum and Staff Development
Jones Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Lisa Almy
Giuseppe Battista
Emily Bawolak
Katrina Briody
Gregory Brockway
Mariah Butler
Frank Calhoun
Colleen Ciecko
Andrew Clifford
MaryAnn Condon
Amy Costello - Winter
Carrie Crandall
Mary DePalma
Michele Diliberto
Sherry Drake
Bonnie Fazio

Mike Ferris
Kristen Gagnon
Suzanne Gazzilli
Kayla Grant
Sara Greene
Denise Gribanoff
Danielle Grogan
Amanda Irizarry
Meghan Klausner
Madeline Krecidlo
Audrey Kruger
ManLing Kwan
Ann Marie Latshaw
Emily Looman
Melisa Marris
Melody McCoy

Sara Mineo
Amanda Mondrick-Robertello
Lauren Mowers
Alexandria Murphy
Mary Rose Noonan
Jenn Noti-Gerstner
Renee O'Neill
Paris Pearson
Jennifer Phillips
Lisa Pinto
Melissa Raux
Melissa Sawanec
Devra Stalker
Carrie Thomas
Holly Toomey
Joseph Yozzo
Lisa Zaniewski

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Teacher

**Curriculum and Staff Development
Martin Luther King, Jr. Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Roseanne Angelhow
Erika Borek
Gregory Brockway
Meredith Bruno
Erica Ciccone
Paige DelGrego
Tammy Filletti
John Freleigh
Tammie Gillmett
Kelly Grimes
Katharine Hartman

Mirnesa Kadic
Jennifer Karam
Kathleen Kennedy
Michelle Komacek
Valerie LaBella
Samantha Levine
Licia Mallozzi
Kristin Miller
Melissa Miller
Rateba Mohran
Jennifer Neal
Kristy Nobis

Taylor Oliver,
Courtney Olmstead
Danielle Rauscher
Christina Rowlands
Kendall Salatino
Rachel Shanley
Merissa Sigbienny
Tharath Som
Kelsey Sprock
Vincent Tutino
Rebecca VanDyk
Lindsay Walsh

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Teacher

**Curriculum and Staff Development
Watson Williams Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Roseanne Angelhow
Maria Aurigema
Christy Battinelli
Courtney Bellinger
Gregory Brockway
Christy Cannistra
Abigail Cirasuolo
Deborah Clark
Andrew Clifford
Sarah Colon
Kristen Cunningham
Laura Davis
Danielle DeCondo-Hance
Janet DeLoach
Shandi Digamus
Jessica Dodge
DeAnne Dow
Kristen Edic

Ashley Fellone
Shannon Ferguson
Anthony Gorea
Hailey Griffith
Ashley Hayes
Danielle Hughes
Lisa Hyatt
Trista Knapp
Shaunna Krantz
Lisa Kuhn
Marita Larabee
Kari Macero
Isabella Mancuso
Danielle Manolescu
Legna Mejias
Debora Miller
Leona Miller
Anthony Mucurio

Rachel Nash
Kara Nguyen
Elaina Pacini
Brittany Rudnitski
Rebecca Salerno
Kathryn Scott
Lisa Sowich
Kayla Spencer
Tracy Stevens
Codi Tarris
Samantha Testa
Andrea Traglia
Christine Tuttle
Valerie Weir
Brenda Weller
Dawn Wheeler
Katherine Wiater
Karilyn Wiediger
Elizabeth Zumchak

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Teacher

**Curriculum and Staff Development
Donovan Middle School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Jacob Anweiler
Crystal Barringer
Michael Brigano
Gina Buono
Andrew Cohen
Syreeta Colon
Adam Colone
Erin Conte
Gina Costantine
Jeremy Crème
Carla Destito
William Eccleston
Jennifer Edick
Colleen Egresits
Steve Esford
Ryan Fagan
Gina Ferris-Wehrle
Brianna Forte
Kendra Frazier

Nicholas Galiulo
Patrick Garrett
Victor Gerace
Rocco Giruzzi
Deb Gschwind
Shaun Hadity
Aubree Jabour
Nicole Jones
Gordan Kelly
Jessica Kokoszki
Holly Kristoff
Donna LaPorte
Courtney Lupi
Melissa Maldonado
Angelina Mancuso
Diana Mancuso
Patricia Marashian
John Martello
Arnela Mihajlovic

Mark Mullen
Brianna O'Herien
Jessica Pasqualicchio
Sarah Pedulla
Taylor Peters
Jessica Piazza
Jami Racioppa
Lisa Ricci
Russell Ritzel
Phyllis Saville
Erin Scalise
Victoria Stutzenstein-Mankad
Megan Sutherland
Steven Szeliga
Erin Tessmer
Jennifer Tillotson
Sarah Tuckerman-Kilian
Sue Wronka
Bailey Zalepeski

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Teacher

**Curriculum and Staff Development
John F. Kennedy Middle School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Anthony Adamo
Jerry Aiello
Linda Bailey
Crystal Bass
Jenna Bellair
Stacey Bennett
Douglas Blanchard
Jennifer Bohrer
Rebecca Brosemer
Tracey Burris
Colleen Campbell
Andrea Carney
Erin Conte
Catherine D'Agostino
Natasha Daniel
Michael Delia
Carrie Dentin
Jamie DePerno
Philip Destito
Colleen Emond
Carole Ethier
Paul Femano

Eldon Fergus
Nicole Greene
Kelly Hajdasz
Melissa Halpin
Amy Hansen
Shawn Hawley
Donna Hilbrandt
Vanessa Houck
Merritt Howard
Rebecca Howd
Corinne Jensen
Patricia Kapps
Melissa Kulik
Vanessa Kupelian (Glen)
Kara LaFache
Sabrina Leape
Emily Lehner
Daniel Macaluso
Emily Macaluso
Lisa Marashian
Melissa Mariotti
Jennifer Mastrangelo

Christian Mazzotta
Kevin McRorie
James Mills
Dave Minicozzi
Damian Monaghan
Catherine Nimey
David Norton
Rachel Ortega
Jessica Piazza
Judy Piccione
Carol Rahme
Lisa Ricci
Jennifer Roberts
Oalaa Sallam
Barbara Schmalz
Colleen Schreppel
Joshua Schreppel
Yevgeniy Sidorevich
Matthew Soboloski
Jackie Starsiak
Heather VanEtten
Matthew Waldron

FOR ACTION:**Volume LVIII****Report No. P – 7****SUBJECT:****Appointments****Teacher****Curriculum and Staff Development
Proctor High School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Sara Allen	Gina Giruzzi	Lauren Paladino
Justin Angrisano	James Giruzzi	Nancy Paladino
Jason Anguish	Ricardo Giruzzi	Deborah Palaka
Anastacia Aragon	Christine Golden	Jaclyn Pallas
Donna Arancio	Mariana Gorrin	Louis Parrotta
Tanya Baffa	Brad Gouger	Deborah Pedersen
Regina Baker	Kurt Gradel	Steve Penge
Amy Barok	Lorraine Griffiths	Kristi Peterson
Michael Beehm	Dennis Hahn	Kimberly Pflanz
Sherisse Bell	Katherine Hall	Sonya Piersma
Charles Bennett	LaSharr Hamell	Sead Pjanic
Kelli Bikowsky	Nicole Hayes	David Plescia
Kaleigh Blando	Jason Henninger	Dominick Priola
Meredith Blando	Denise Herring	Guy Puleo
Allie Bonacci	Ashley Hinckley	Kathryn Ranieri-Lawless
Andrew Boyd	Alexis Holmer	Ron Raux
Monica Bravo	Christina Hopkins	James Raymer
Carvon Brazier	Tamara Hughes	Alisa Reid
Jeffery Brown	Randie Hylton	Deanna Risucci
Keith Brown	Jacqueline Jackson	Frank Robertello
Lauren Brown	Pamela Janowski	David Ross
Andrew Buffington	Thrasher Jeffrey	Nicole Rossi
Jacqueline Bushey	Cameron Jennings	Mary Ellen Salerno
Carly Calogero	Christopher Jennings	Meghan Salerno
Kerry Calogero	Alexandria Jennings	Joellen Sampson
Ryan Calogero	Heather Johnson	Walter Savage
Kathleen Capozzella	Michael Johnson	Melinda Schink
Megan Cappadonia	Lynn Joseph	Barbara Schmalz
Cassandra Carpenter	Jason Kalies	Michael Scotellaro
Rebecca Cole	Richard Karam	Al Shaw
Kristen Collea	John Keady	Emily Shene
Jessica Collis	Karrie Kehoe	Tammie Sins
Anne Conde	Annamaria Kelly	Jessica Sklarz
Daniel Conte	Leonard Kennedy	Erin Slegaitis-Smith
Christopher Cooley	Susan Khan	Matthew Smith
Margaret Mary Costanza	Nathan Kishman	Robert Sniezek
Sarah Cotrupe	Elizabeth Korrie	Christina Snyder
Brandy Cubino	Bryan Koscinski	Marna Solete

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

**Resolution for Probationary Appointment
Adrienne Sniezek – Elementary Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Adrienne Sniezek, who possesses Pre-Kindergarten, Kindergarten and Grades 1-6, Permanent Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Elementary Education, to a three-year (3) probationary term commencing September 5, 2023 and expiring June 30, 2026 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Adrienne Sniezek must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Adrienne Sniezek's salary shall be \$80,244.00, as set forth in Step MA-30, O1-15 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

**Resolution for Probationary Appointment
Kasandra Jardines – Elementary Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Kasandra Jardines, who possesses Early Childhood Education (Birth-Grade 2), Professional Certificate and Childhood Educations (Grades 1-6), Professional Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Elementary Education, to a three-year (3) probationary term commencing September 5, 2023 and expiring June 30, 2026 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Kasandra Jardines must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Kasandra Jardines's salary shall be \$55,246.00, as set forth in Step MA-30, I-9 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

**Resolution for Probationary Appointment
Ethan Kane – Social Studies Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Ethan Kane, who possesses Social Studies 7-12, Initial Certificate issued by the Commissioner of Education, is appointed to the position of Social Studies Teacher in the tenure area of Social Studies, to a four-year (4) probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable

provisions of the Education Law, in order to be granted tenure, Ethan Kane must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if he receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time. Ethan Kane's salary shall be \$41,818.00, as set forth in Step BA-12, D-4 of the collective bargaining agreement].

FOR ACTION: **Volume LVIII** **Report No. P – 7**

SUBJECT: **Resolution for Probationary Appointment
Rodney Godek – (Long-Term Sub)**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the [Acting] Superintendent of Schools, that Rodney Godek, who is actively pursuing Art K-12 initial certification in accordance Commissioner of Education, is appointed to the position of a long-term substitute Elementary Art Teacher from September 5, 2023 to June 30, 2023 at a rate of \$100.00 per day, and effective October 3, 2023 the rate shall increase to \$186.00 per day.

FOR ACTION: **Volume LVIII** **Report No. P – 7**

SUBJECT: **Appointments** **Teacher**
**Refugee School Impact Grant (RSIG) Mini Academy
Conkling Elementary School**

It is recommended that the following appointments be approved for the Refugee School Impact Grant (RSIG) Mini Academy as required by the Refugee School Impact Grant:

Effective Dates: July 31-August 11, 2023
Funding: Refugee School Impact Grant

Teachers: \$40.00 per hour per UTA Contract

Sharon Eghigian (E.N.L.)
Nina Marollo (E.N.L.)
Nadia Stashenko (E.N.L.)

FOR ACTION: **Volume LVIII** **Report No. P – 7**

SUBJECT: **Appointments** **Extra-**
Curricular Music

It is recommended that the following appointments be approved:

Alex Wronka Sr. High Band
Proctor High School
Effective: 2023-2024 School Year
Index: \$5,761

Alex Wronka Jr. High Band
Proctor High School
Effective: 2023-2024 School Year
Index: \$4,115

Alla Kudelich
Sr. High Chorus
Proctor High School
Effective: 2023-2024 School Year
Index: \$3,479

Alla Kudelich
9th Grade Chorus
Proctor High School
Effective: 2023-2024 School Year
Index: \$2,485

Nathan Kishman
Sr. High Orchestra
Proctor High School
Effective: 2023-2024 School Year
Index: \$5,761

Nathan Kishman
Sr. High Orchestra Moose
Proctor High School
Effective: 2023-2024 School Year
Index: \$2,185

Jennifer Tillotson
Jr. High Band
Donovan Middle School
Effective: 2023-2024 School Year
Index: \$4,115

Shawn Hawley
Jr. High Orchestra
Donovan Middle School
Effective: 2023-2024 School Year
Index: \$4,115

Russell Ritzel
7/8 Grade Chorus
Donovan Middle School
Effective: 2023-2024 School Year
Index: \$2,185

FOR ACTION:

Volume LVIII

Report No. P – 7

**SUBJECT:
Curricular Music**

Appointments

Extra-

It is recommended that the following appointments be approved:

Jennifer Tillotson
Jr. High Band
Kennedy Middle School
Effective: 2023-2024 School Year
Index: \$4,115

Shawn Hawley
Jr. High Orchestra
Kennedy Middle School
Effective: 2023-2024 School Year
Index: \$4,115

Colleen Campbell	7/8 Grade Chorus Kennedy Middle School Effective: 2023-2024 School Year Index: \$2,893
Greg Brockway	Elementary Band Jones, Hughes, Jefferson, Watson Williams, King Elementary Schools Effective: 2023-2024 School Year Index: \$2,469
Christopher DeMauro Herkimer	Elementary Band Albany, Conkling, Columbus, Kernan, General Elementary Schools Effective: 2023-2024 School Year Index: \$2,469
Krystal Larish	Elementary Chorus Columbus Elementary School Effective: 2023-2024 School Year Index: \$1,491
Bradley White	Elementary Chorus General Herkimer Elementary School Effective: 2023-2024 School Year Index: \$1,491
Andrew Clifford	Elementary Orchestra Albany, Columbus, Jefferson, Jones, Watson Williams Elementary Schools Effective: 2023-2024 School Year Index: \$1,491

FOR ACTION:

Volume LVIII

Report No. P – 7

**SUBJECT:
Spring 2020**

Appointments

Volunteer Coach –

It is recommended that the following volunteer coach appointments be approved:

Connor Cough	Boys Varsity Football Proctor High School Effective: Fall 2023 sport season
Paul Filetti	Boys Varsity Football Proctor High School Effective: Fall 2023 sport season
Anthony Mucurio	Boys Varsity Football Proctor High School Effective: Fall 2023 sport season

Kelly Gordon

Boys Varsity Football
Proctor High School
Effective: Fall 2023 sport season

Daniel Bougourd

Boys Varsity Football
Proctor High School
Effective: Fall 2023 sport season

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Clerical

It is recommended that the following appointments be approved:

Emily R. Torbitt
1232 Hammond Avenue
Utica, NY 13501

Typist (12-months), *Provisional
Proctor High School
Effective: August 24, 2023
Salary: \$41,168 (prorated) per Secretarial Contract
Education: A.S., Utica School of Commerce, 5/16
Experience: Administrative Assistant, M&T Bank
Utica, NY, 5/23 to present
Data Processing Clerk, Mohawk Valley Community
College
Utica, NY
7/22 – 2/23

Alysha M. Munn
204 Maverick Lane
Utica, NY 13502

Typist (12-months), *Provisional
Proctor High School
Effective: August 24, 2023
Salary: \$41,168 (prorated) per Secretarial Contract
Education: G.E.D., 10/08
Experience: Surgery Scheduler/Clerical, OBGYN
Associates of CNY
Utica, NY
8/21 to current

*Provisional appointment subject to successful completion of Civil Service examination for Typist.

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointment

Clerical

It is recommended that the following appointment be approved:

Andrea Mrzlikar
408 Rutger Street
Utica, NY 13501

Clerk (part-time)
Business Office
Effective: August 23, 2023
Salary: \$35.00 per hour

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Security

It is recommended that the following appointments be approved:

Danielle Hogan
1124 Dudley Avenue, 2nd Floor
Utica, NY 13501

School Monitor (Security)
District-Wide
Effective: September 7, 2023
Salary: \$18.08 per hour
Education: GED., Utica, NY
Experience: Teacher Assistant, Upstate Cerebral Palsy
Rome, NY
1/21 to present

Jenny M. Jordan
119 Campbell Avenue
Yorkville, NY 13495

School Monitor (Security)
District-Wide
Effective: September 7, 2023
Salary: \$18.08 per hour
Education: Graduate of New York Mills High School
Experience: Monitor, New York Mills Union Free School
District New York Mills, NY
11/21 to present

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Resolution for Per Diem Substitutes

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individuals are appointed to serve as per diem Substitute Teachers at \$100.00 per day, effective immediately:

Alamir Al-Fatihah
Matthew Bakiewicz
Verona Deliu
Wren Howard
Annalise-Victoria Michener
Shelby Smith
Tha Su
Meghan Williams

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Resolution for Per Diem Substitutes

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individuals are appointed to serve as per diem Teaching Assistants at \$14.20 per hour, effective immediately:

Aaliyah Bernard
Kyle Bixler

Anida Brodt
Lance DeCarlo
Camryn Dwyer
Phung Hoang
Lauren Jedlan
Stephanie King
Maryteresa Mezzanini
Fransaus Ortiz
Sami Peralta
Monica Robinson
Christopher Sim
Nora Waterbury
Cindy Willey

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

**Change of Assignment
Custodial/Maintenance**

It is recommended that the following change of assignment be approved:

James Olds

From: Assistant Custodian (Probationary)
To: Cleaner
Proctor High School
Salary: \$20.30 per hour
Effective: August 16, 2023

FOR ACTION:

Volume LVIII

Report No. P – 7

**SUBJECT:
Service/Monitor**

Change of Assignment Food

It is recommended that the following change of assignment be approved:

Merisa Sabanovic

From: Monitor-Lunch Program
16.25 hours per week
To: Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
Effective: September 6, 2023
Salary: \$17.34 per hour

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Change of Assignment

It is recommended that the following change of assignment be approved:

Saimara Langston

From: Monitor-Breakfast and Lunch Program
District-Wide
To: School Monitor (Security)
District-Wide

Notification Received: August 17, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 8

SUBJECT:

Rescindment

Custodial/Maintenance

It is recommended that the following rescindments of employment be accepted:

Robert A. Julian

Cleaner
District-Wide
Effective: August 14, 2023
Reason: Personal
Notification Received: August 14, 2023

Andrea Morena

Cleaner
District-Wide
Effective: July 26, 2023
Reason: Personal
Notification Received: July 26, 2023

MOTION FROM THE FLOOR

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Resolution Abolishing Transportation Positions

Authorization is requested of the Board of Education to approve the following resolution:

BE IT RESOLVED, that for the purposes of economy and efficiency, and in order to comply with the terms of Agreement by and between the Utica City School District and Durham Bus Company, the following positions are hereby abolished effective as of August 22, 2023.

- 15 Bus Drivers
- 16 Bus Monitors

BE IS FURTHER RESOLVED, that the employment of the following employees possessing the least seniority within their respective job classification shall be terminated effective as of September 19, 2023:

- Antoine Spratt
- Albania Liriano
- Christopher Mishlaine
- Viola Monas
- Yokaria Salce
- Maureen Lapolla
- Steven Seamer
- Pablo Agosto-Medina
- Medardo Alcivacr
- Gloriana Munoz
- Miguel Ruiz
- Ryshean Goodson
- Natalia Medina
- Emmanuel Hilario
- Jonathan Espinal-Castillo

- Rebeca Santana
- Diorella Rosario
- Michelle Dias—Lopez
- Junior Jimenez
- Changatl Martinez
- Norin Molina
- Denise Love
- Maria Diaz
- Heriberta Ruiz
- Arifa Avdic
- Daniel Berroa
- Pamela Bueno-Lombert
- Alba Dominguez
- Dariem Gomez-Alcantata
- Marelen Mendoza

Elisa Ramirez-Duarte

Mr. Dawes made a motion to approve the Consent Agenda and seconded by Mr. Paul.

There being no further discussion, **motion approved 7-0.**

THIS CONCLUDES THE CONSENT AGENDA.

FOR ACTION:

Volume LVIII

Report No. B – 5

SUBJECT:

Tax Warrant

Authorization is requested of the Board of Education to approve the following:

TAX WARRANT

Motion made by Mrs. Knoop Seconded by Mr. Cooper

BE IT RESOLVED AS FOLLOWS to the collector of Utica City School District, City of Utica, New York State.

You are hereby commanded:

To give notice and start collection on September 1, 2023 in accordance with the provisions of Section 1326 of the Real Property Tax Law.

To give notice that tax collection will end on December 5, 2023.

To collect two installments of taxes in the total amount of \$30,005,865 for the School District tax levy and \$868,433 for the Library tax levy, with an anticipated amount of \$4,546,916 in STAR reimbursement. in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1326 and 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education.

To forward by mail to each owner of real property listed on the tax rolls at the tax billing address listed within ten days a statement showing the amount of taxes due on the property in accordance with the provisions of Section 922 of the Real Property Tax Law.

To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax roll with the first installment being due on or before October 3, 2023 and payment after October 31, 2023 bearing interest at the monthly rate of four percent for the month of November and one additional percent for each subsequent month until paid and the second installment being interest free if paid on or before December 5, 2023. After December 5, 2023, the Utica City Comptroller will charge an additional five percent collection fee on the principal and interest of all delinquent taxes. Total unpaid taxes will bear a school interest and penalty of six percent for January 2024 and an additional one percent for each subsequent month plus a five percent City collection fee until paid in full.

To issue receipts in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing the total assessed valuation, the total tax levy, the total amounts remaining uncollected as required by Section 1332 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Board Member Vote:

Mr. Robert Cardillo	Yes
Mr. Jason Cooper	Yes
Mr. Donald Dawes	Yes
Mr. Joseph Hobika, Jr.	Yes
Mrs. Tennille Knoop	Yes
Mrs. Danielle Padula	Yes
Mr. James Paul	Yes

President Hobika, Jr.: I just have one comment. This is not us instituting new taxes. This is the tax rate for the current year.

There being no further discussion; motion passes 7-0.

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Teacher

**Curriculum and Staff Development
Kernan Elementary School**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Tina Allen
Madeline Anweiler
Karen Balandis
Giuseppe Battista
Katrina Briody
Michele Campola
Kara Carcone
Emily Congdon
Stephanie Corchado
Barbara Costello

Sara Head
Debra Hughes
Samantha Judycki
Jessica Keller
Man Ling Kwan
Jacques LaReaux
Nicole Laribee
Heather Laskowski
Nicole Law
Laura LeMura

Jennifer Phillips
Victoria Precheur
Courtney Rahn
Bailey Ruffing
Erica Sbarra
Stephanie Scott
Courtney Shepherd
Kathleen Shevlin
Lynn Shibley
Steven Spink

Christopher DeMauro
Chad Demma
Alyssa Dubiel
Jordan Dunlap
Pamela Elder
John Freleigh
Marissa Hajec

Danielle Mancuso
Nina Marollo
Merisa Muhic
Jenna Palmer
Christopher Pecheone
Jordan Penc
Sherry Peterson

Lyudmila Stadnik
Heather Tucker
Lindsey Tutino
Andrea Wilson
Jessica Woolheater
Kathleen Yacco
Tiffany Ziober
Joanna Zogby

Mr. Cardillo made a motion and it was seconded by Mrs. Padula.

There being no further discussion; motion passes 6-1. (Mr. Dawes – Abstain)

FOR ACTION:

Volume LVIII

Report No. P – 7

SUBJECT:

Appointments

Teacher

**Curriculum and Staff Development
Proctor High School (cont'd)**

It is recommended that the following appointments be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teachers: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Don Dawes
Stacy Dawes
Kayla DeCarr
Justin DeLong
Nicole DelVecchio
Jennifer DePaul
MaryAnn DeSanctis
Steeves Devlin
Melissa Diana
Catherine Dougherty
Shauna Douglass
Corey Dubach
Jessica Dubois
Mitchell Duncan
Eileen Dutcher
Campbell Edward
Carole Ethier
Maria Fanelli
Anne Marie Farrell
Maria Fielteau
Jessica Fiore
Karie Fischer
Kelsey Foose
Eva Furcinito

Alla Kudelich
Ivan Kudelich
Jennifer Kunze
John Lamb
Brian Lanz
Judith LaTour
Jonathan Levine
Brandon Long
Adam Lovecchio
Lori Malanoski
Stephanie Malerba
Kylie Marraffa
Charlene Mazur
Alexis McKerrow
Tara Mellor
Patricia Metzger
Donna Millett-Hans
Lisa Millner
Heather Monroe
Danielle Moore
Emily Morse
Ledia Mullen
Tara Nagel
Richard Nicholas-Hahn

Lacey Stevens
Stephen Strife
Kristin Sydoriv
Stephen Szymanski
Margaret Tahan
Genevieve Tallarino
Katherine Tejada
Julie Thompson
Tammy Thrasher
Megan Timian
Amajla Tricic
Sara Trudeau
Karen Trunfio
Michelle Upson
Heather Waller
Michelle Walrath
Maranda Watson
Deborah White
Mark Williamson
Meghan Wright
Alexius Wronka
Nicole Wurz
Jessica Yager
Joelle Yost

Stephanie Gatto
Karen Gavigan

Gretchen Nichols
Rebecca Nix
Frank Nobis

Michael Zaloom
Jessica Ziarko
Matthew Zyskowski

Mrs. Padula made a motion and it was seconded by Mr. Cooper.

There being no further discussion; motion passes 6-1. (Mr. Dawes – Abstain)

FOR ACTION: Volume LVIII Report No. P – 7
SUBJECT: Voluntary Transfers Teacher

It is recommended that the following voluntary transfers be approved:

Pamela Elder From: Grade 1 Teacher
Kernan Elementary School
To: Grade 1 Teacher
Columbus Elementary School
Effective: September 5, 2023

Kelly Keller From: Grade 4 Teacher
Kernan Elementary School
To: Grade 5 Teacher
Columbus Elementary School
Effective: September 5, 2023

FOR ACTION: Volume LVIII Report No. P – 7
SUBJECT: Voluntary Transfer Custodial/Maintenance

It is recommended that the following voluntary transfer be approved:

Michael Jackson From: Assistant Custodian
Conkling Elementary School – 2nd Shift
To: Assistant Custodian
Proctor High School – 1st Shift
Effective: October 16, 2023

FOR ACTION: Volume LVIII Report No. P – 7
TABLED

SUBJECT: Change of Assignment Clerical

It is recommended that the following change of assignment be approved:

Kelli Goodman From: Teacher Assistant – Kindergarten
Albany Elementary School
To: Typist (10-months), *Provisional
Albany Elementary School
Salary: \$32,384 (Prorated) Per Secretarial Contract

Dr. Davis: I was going to pull Ms. Goodman and page 61, Ms. Giovinazzo.

President Hobika, Jr.: Ok

Mr. Knoop: The question I have regarding that was how is our policy when it comes to transfers? Are we posting these positions before we are just transferring someone in? What is our policy?

Ms. Klimek: So, typically there is a posting. With the Albany position, with time is of the essence, what we did was we took a recommendation of the candidates who had applied for positions for clerical within the district and a recommendation of the building principal. So, there were postings that were kind of general for different clerical roles within our district.

Mrs. Knoop: I know that you have got a lot on your plate and this is a lot to fill with clerical. I just want to make sure moving forward we are still being crystal clear on everything. That we are just dotting I's and crossing T's. That we have something in place, a policy and procedure on how we are supposed to do it and so that we just do it so were covered.

President Hobika, Jr.: So, we are removing those at this time. That would be pages 60 and 61. So I need a motion to adopt those based on the removal of the 2 individuals.

Mr. Dawes made a motion and it was seconded by Mrs. Padula.

There being no further discussion; motion passes 7-0.

President Hobika, Jr. asked for a motion to adopt a modification to the substitute driver rates for substitute bus drivers and substitute bus monitor rates for \$20.50 an hour for drivers and \$15.00 an hour for monitors.

Mr. Dawes made a motion and it was seconded by Mr. Paul

There being no further discussion; motion passes 7-0.

FOR ACTION:
FAILED

Volume LVIII

Report No. S – 41

SUBJECT:

**Resolution Ratifying Memorandum of Agreement
to Modify Collective Bargaining Agreement –
Utica School Secretaries Unit, Teamsters Local
294**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION

WHEREAS, the Utica City School District ("District") and the Utica School Secretaries Unit, Teamsters Local 294 ("Union") reached a tentative agreement to modify the terms of the parties' current collective bargaining agreement covering the period of July 1, 2020 through June 30, 2026;

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby ratifies the terms of said tentative agreement and authorizes the Acting Superintendent of Schools to execute the Agreement on behalf of the District; and

BE IT FURTHER RESOLVED, that this Board hereby approves the appropriation of any additional funds necessary to implement the terms of said agreement.

PTO/PTA, Shared Decision-Making Committees, Student Councils, CSE Chairs, Title I, UTA, UAA, UTC, Teamsters Local 182, SEIU Local 200B, M.V. Buildings and Trades Council

Scott Rogowski presented a report of the Utica Teachers Association.

Questions from Board Members:

President Hobika, Jr.: Thank you very much. Is this early for the teachers to get to come in and set up their classrooms?

Mr. Rogowski: I feel like it's a week earlier than we normally get, so I appreciate it.

President Hobika, Jr.: Outstanding, that's great. I want to thank everyone for doing it.



President Hobika Jr.: Lets talk about the budget transfers. Its fait accompli, but you know what we have to give you your time, look at that chart.

Dr. Davis: Can I tell you though, she did work awful hard on this. She worked all weekend. It's pretty impressive.

President Hobika, Jr.: I just want to hold it up to everybody because this is.

Dr. Davis: It's a work of art.

President Hobika, Jr.: This is a work of art right here and I have to say I mean look it she colored everything in nicely.

Ms. Mowat: For transparency purposes I wanted to go over it line by line. I went through every account line and every entry that was made, every entry. Just because it says payroll, how do you know it's payroll? You don't unless you get into that account and you start digging. That's what I did, found some; several things which nothing earth shattering, but I did bring them to the Superintendents attention and she's got some things she needs to look at and make some decisions on and bring back to you at a later time. The yellow is for those accounts that are over by more than \$20,000. So, your policy right now allows the Superintendent to approve anything over an account line by 1,500. I know we've talked about coming back and asking you about changing that policy to something a little more, I'm going to be suggesting \$20,000. You may say that's too much or not enough, but for this exercise, I decided to do it that way. Then I went through and said this is the reasonable amount. So, we know we've just been through COVID. Buildings were closed so numbers go up and down based on different things that happen within the economy. I'd like to have you turn the most interesting page to me and it is page 13. One of the goals as a budget director is you always wants departments to live within their own cost centers. It's not going to happen from time to time, but that's the goal. They live within their means. Down at the bottom second-half is our transportation, because I know the President was talking about this earlier, a little bit about transportation. If you just turn to the next page, you see the green at the bottom, just the transportation, Medicaid. Go over maybe five categories, you see a number 341,000. We actually lived within our budget in transportation, we did. You see big ins and outs because we know we've added employees and we had some contractual issues, but we actually lived within our budget and I know we've talked a lot about that that wasn't going to happen this year. So, we're really excited about that. I know that Mike has done a great job, the Superintendent's done a great job and trying to get some of these issues dealt with. There were a lot of ups and downs. I know you haven't seen this before, or at least in the recent past, but we are required to come to you for budget change. It looks a little intense, but I wanted to do this so that if you had any questions, you can point them out to me and I can get you back a detail for things. I know the President did and Mrs. Knoop did also at our meeting yesterday morning. Everything kind of made sense to me. I didn't see anything that made me question was it rightfully accounted for. Couple misclassifications but nothing significant, nothing significant. I will say out of everything, if there's one thing that we have some work to do, it's the codes for the payroll. I think that's been a function of several different departments, mine included. Over the past couple of years,

people have been in and out of grants and people moving in and out of that position. So, you have someone that's at one school who will go the other school that payroll code needs to go with them. That hasn't always happened, so I did some re-classifications, but we have quite a bit of work to do on that in the next couple of weeks. The Superintendent has promised you a very rigorous and transparent budget process this year where we're going to show past historicals and forward-thinking projections. So that we make sure that we may live today, you know she talked about being the reality girl today, but, but there's also going to be reality tomorrow in two years from now and three years from now. And that's going to be imperative that we really take a look at this because our budget did go up \$30 million this year, \$30 million is a lot of money, more than 10%. that's huge. Next month, I think that we'll be back to you to talk to a little bit about where our surplus is. I'm getting excited about that, to talk to you about that. We've got auditors coming in in the next couple weeks. The Bonadio Group, the financial auditors, which we'll get into more depth in October for you. We're on track to have an on-time audit, so we're excited about that, and I didn't think we could make it happen. Our internal staff led by Nicole Ferraro, who's done a fantastic job, she runs our general ledger, spent many, many hours. But staff in the business office is second to none. They've just been fantastic. Our purchasing agent, I mean, we're catching things. People aren't happy. We're turning back some purchase orders which hadn't been done before. We've turned back some invoices, wrong signatures, wrong amounts. At our last meeting we hired a new claims auditor, pretty exciting. There's something that she's found on travel vouchers. Nothing huge, no fraud or anything like that, but we're spiffing it up. And that's exciting when you do better, I mean, Andre was talking about doing better out there and that's what your business office wants to do and we're given the resources to do that. So, I don't know if you have any individual questions, but I'm happy to provide you with whatever data you may need, or if you're curious about a cost center or why it's up or down. I know this kind of came to you late.

Dr. Davis: I did want to mention that that \$1,000,000 swing, I know initially during the audit committee we gave an initial perception of what that was. But after drilling down, Heather did a little more work on that and that was the weapons protection systems from last year and that's why there was a shift.

Ms. Mowat: On page 11, you'll see a yellow highlighted line called Network Services. We had 3.6 budgeted, 3.6 million. It came in at 5.5 and after researching with BOCES because it was a Coser, it was a security detection system that was purchased. It was purchased by BOCES. I'm sure you remember that about a year ago. That was built into our expenditures there and that's why it's so over.

President Hobika, Jr.: But when you're reflecting that, that's before we get the reimbursement?

Ms. Mowat: Yes.

President Hobika, Jr.: Because there's expending the money and there's being reimburse the money. I want to thank you and your staff for all your work you've been doing. I know we had a pretty rigorous meeting yesterday. I really did think that I was going to not have the opportunity to raise the issue about the musical instruments and the desks. But I know that we are going to be implementing enhanced process in terms of those things. As a matter of fact, you're indicating that you've been investigating actually using electronic things rather than paper, so I'm not going to mention the other stuff. But I want to thank you for doing a tremendous amount of work and for also clarifying things. I didn't realize exactly how the BOCES reimbursement with a Coser. That we actually have to expend all of the money. So, it's really one of the things that's happening is that we have to work on our cash flow because that becomes a problematic, but thank you for everything. Anyone else have any questions for Heather?

Dr. Davis: No but I have a comment. I came into work the other morning and there were a few boxes by the foyer, I said these have to move immediately before Mr. Hobika gets here, and they better not be tables or desks.

Ms. Mowat: And I had a couple boxes two weeks ago and they were tambourines.

Dr. Davis: Soon as they told me about him, I said get him out of here.

Reports of the Special Committees

BOCES Report – President Joseph Hobika, Jr.

Nothing to report this month.

Audit/Finance/Grant/Insurance Committee – Donald Dawes/ Joseph Hobika, Jr./Tennille Knoop

President Hobika, Jr.: We had a meeting yesterday. We're drilling down on a lot of things and the staff does a great job in responding. Our intrepid internal auditor was there. He has really upped his game, I have to say. I want to thank him for that. We're going to be having those audit committee meetings at least once a month and get ready because we're going to be doing a lot of work on the budgets this year. This is going to be the first time for most of us where there's going to be a full-blown process in addressing things. I know I'm looking forward to that. So that's it for the audit and finance.

Capital Projects/Buildings & Grounds/Health & Safety Committee – Danielle Padula/Donald Dawes/Robert Cardillo

Nothing to report this month.

Career & Technical Education (CTE) – Danielle Padula/Tennille Knoop/Jason Cooper

Mrs. Knoop: That's a big scope. We've been meeting so much about CTE. It was just great this week to actually watch this plan. It was like this and you were kind of always searching for the hardcore information and facts and what's it going to look like. Just to see all of that breakdown now and to have a visual of it and just be presented with everything. It was really exciting. Great job.

PEAC Committee – Donald Dawes /James Paul/ Jason Cooper

Nothing to report this month.

Policy Committee – Tennille Knoop/Robert Cardillo/Joseph Hobika, Jr.

President Hobika, Jr.: We had a Policy Committee meeting and listen, we're doing a lot of work in that Policy Committee meeting. As a matter of fact, some of the resolutions that took place today in the public hearing were a result of that. We're going to keep moving things along because we have some policies that have been in place and that haven't been addressed since the early 2000's. We're going to be making some changes and just updating things. I know it's not exciting, but it is something that's very important to the district.

Code of Conduct – James Paul/Danielle Padula/Jason Cooper

Mr. Paul: No meeting yet. We are scheduling one for September. We're updating the committee members as well.

Communications, Equity and Outreach – Danielle Padula/Tennille Knoop/James Paul

Mrs. Knoop: We had our first meeting. We've merged so that we're together, which really seems to really go hand in hand together because half of everything that was going on with the Equity and Inclusion Committee really needed the communication to back it up so that everyone could really know all of the amazing things that were going on and that were happening in this school that kind of got lost. So, it was a really good partnership and it was just looking over a bunch of things. So, our AV coordinators will be back next month and we'll get to unveil all the excited plans we have for that.

President Hobika, Jr.: I just want you to know that I view that committee as the cool kids. I didn't get a chance to make the cut on that.

Mrs. Knoop: I am on several committees with you so I feel like I've earned that one.

BOCES Executive Board – Jason Cooper

Nothing to report this month.



Financial Report

Budget Status Report – Haylee Lallier, Treasurer

President Hobika, Jr.: Haylee is sick tonight so we are not going to have a budget status. We did get filled in by Heather as to the transfers.

Internal Auditor Report – Paris Rich, Internal Auditor

Mr. Rich: First I would like to say good evening to all of the Board and Dr. Davis and everybody east of them, especially Mr. Paradise. Just a few things. I finished the audit for the payroll of 8/11. There was just small mistakes. Nothing big got those straightened out. All the bank accounts for the extra classrooms have been closed. Thanks to Mike Ferraro, I went down to audit the fixed assets. Without him I would have probably been there three days because I didn't know where any of this stuff was. I'm halfway through the fringe benefits. Right now, I haven't found any problems. Everything is matching what I have. All the new hires up till this year, I've checked and everything that the Board passed salary wise is all perfect. The last thing is any checks that have come into the school district we're all inputted into the district accounting system so nothing's missing and that's it. Any questions?

President Hobika, Jr.: I just wanted to know, when you went down to do the inspection of the fixed assets, did you find any musical instruments down there?

Mr. Rich: No, but four desks.

President Hobika, Jr.: Anybody else have any questions for Paris? Thank you, Paris. Appreciate it.



Approval of Minutes

Mr. Paul made a motion to approve the following minutes; seconded by Mr. Cooper.

- July 25,2023 – Special Meeting/ Contract for Excellence 2023 – 2024 Public Hearing
- July 25,2023 – Regular Meeting

There being no further discussion; **motion carried 7-0.**



Continuing Business

Mrs. Knoop: Ferraro, I'm not sure if this comes to you I was going to ask Falchi. The 411 program that they were implementing at Proctor, the machines are in training is about to start what else are we a go is that going to happen when is?

Mr. Ferraro: It's opening day, it's also going to be in middle school, so doing the same attendance system.

President Hobika, Jr.: You want to just do a little explanation as to what the 411 program is?

Mr. Ferraro: So, it's the attendance system for the district. It's in the secondaries. Our goal this year is to have every student swipe in when they come to the building, obviously for attendance. Then you know who's in and who's not in real time. We had the same kind of system and it was called Scholar Chip in the high school and middle schools last year. This is just more of an advanced system of Scholar Chip. In my opinion, it was just outdated and the vendor was not very responsive. It took us months to get answers or coding updates.

Mrs. Padula: So, is it like a badge?

Mr. Ferraro: So, it's a card, are you familiar with the Proctor cards? I'll send you guys a little packet update. Their ID badge that Proctor students always had. They work in the lunch room and for attendance in the morning. So, they also have to swipe them in the lunchroom to make sure in the correct lunch period so there's not 500 kids that are not supposed to be in the lunchroom.

Mrs. Knoop: There's also an app correct? That's going to be for them so if they don't have a student ID they can pull up the one thing that they always have which is their cell phone so they can never say they don't have it.

Mr. Ferraro: That's going to be the second phase of the rollout. The first phase is going to be the card and there is a backup to punch in. When the kid punches the number, the photo comes up on the monitor so they know it was the kid punching the correct number. Also, if he didn't have his card or his phone. Some people forget their phones, I don't want to say they don't have phones, but that's going to be the next phase, the app. It has many more features that we're going to roll out. You can roll your transportation into it, your bus schedule. So, there's a lot of things.

Mrs. Knoop: That was my question: are we at that point so when students get on the bus, are they swiping, so were knowing ok they are here.

Mr. Ferraro: So, that's the goal. That's probably a year or two out. We want to implement it. Make sure it's working properly. There're other things that the principals that when we met with requested like hallway passes, bathroom passes. So, they know when kids are supposed to be in the halls. Those are some of the things that the principals have a problem tracking so when a teacher lets the kids out they will know. Security can have them swipe it.

Mrs. Knoop: I think it's great. It's a fantastic program. I just wanted to make sure that it was up and running.

Mr. Ferraro: Yes, it definitely is implemented. It's already there. We have already sunk it with School Tools. It's there ready to roll. Cards are being printed now. We will enhance it as we go through the school year.

Mrs. Knoop: What about the students that might be returning the first day that don't have their student ID?

Mr. Ferraro: So, we also have the ability to print them on site. We can do small batch printing right on site in the main offices.

Mrs. Knoop: Are we ready for that? Is that really going to end up backing them up? Can we send something out before school starts, some type of alert? Anything reminding students to show up the first day with their student ID?

Mr. Ferraro: Sure.

Mrs. Knoop: Thank you, great work.



New Business

Mrs. Knoop: I have something that I think is exciting and I feel like Padula thinks is exciting as well. So, we have already talked about this, Saturday was the first day of open football practice for JV and varsity players. After practice I had several students at my door saying the schedule is out and there is no night game. We had a night game for the first-time last year. The students advocated for it. It went great. What are the possibilities of getting them a night game again this year?

Dr. Davis: We can do that and I spoke to President Hobika and he talked about the potential of senior night. That way it ties in with our seniors and it's a nice send off for them.

President Hobika, Jr.: Does that work?

Mrs. Knoop: Yes, that is how we did it last year, so I think that would be great.

Dr Davis: I will send an email and get that taken care of.

President Hobika, Jr.: There you go. We don't need a motion on that so.

Mrs. Knoop: Great, thank you.

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Communication

None

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Adjournment

Mr. Paul made a motion to adjourn the August 22, 2023, Regular Meeting; seconded by Mrs. Padula.

The August Meeting was adjourned at 8:32 p.m.

There being no further discussion; **motion carried 7-0.**

Respectfully transcribed and submitted,

STEPHANIE LYNESS
Assistant Board Clerk